

MISSION STATEMENT

We are committed to achieving the NJ Core Curriculum Content and Common Core State Standards in all areas, and providing a safe and supportive environment where students are inspired, empowered, and encouraged to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

WORKSHOP MEETING was held on May 9, 2016, Administration Building, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

Board President, Ms. Esposito called the Committee of the Whole Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Esposito read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 19, 2015. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

Ms. Esposito stated that there will be an additional subject added to Executive Session. There will be another item for Litigation Update.

IV. ROLL CALL

Present:	Ms. Anissa Esposito - President	Dr. Jeff Delaney - Vice President
	Mr. Kenneth Aitken	Mr. Weymouth Brittingham
	Ms. Allison Friedman	Ms. Kathleen Gentile - (arrived @ 7:07 pm)
	Ms. Tara Martinez	Ms. Joelle Nappi

Absent: Ms. Africa Nelson

Also Dr. Joseph Majka, Superintendent of Schools

Present: Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction
Mr. Thomas M. Venanzi, Interim School Business Administrator/Board Secretary
Mr. Brian Walsh, Director of Personnel
Mr. Dave Palumbo, Asst to the Interim School Business Administrator/Board Secretary

V. CURRICULUM AND INSTRUCTION

Dr. Jones reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A. The remainder of the items will be presented for action at the May 23, 2016 Regular Action Meeting.

A motion was made by Dr. Delaney and seconded by Ms. Martinez.

Dr. Jones noted that the District achieved a graduation rate of 76% for special education students, not meeting the 78% rate the State required. However, the District will submit a corrective action plan that states some students were coded wrong which will put it over the 78% requirement.

A member of the Board wanted to clarify that the target rate was 78%. Dr. Jones and Dr. Majka addressed the concern.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Elementary and Secondary Education Act (ESEA) 2015 Graduation Rate Action Plan.

Rationale: The federal ESEA requires that states use the results from their statewide assessment system to measure the academic progress of students. In addition to performance and participation targets on the state assessment, schools and districts must meet secondary measures of accountability. High schools in New Jersey must meet a statewide graduation rate goal of 90% for all subgroups. Schools not meeting the graduation rate goal may meet the annual four-year graduation rate target of 78% or the five-year graduation rate target of 85%. Elementary and middle schools must meet an attendance rate goal of 90% for each accountable subgroup. Districts and/or any of their schools not meeting the secondary measures of accountability for any subgroup are required to complete and Board approve an action plan to document the steps that will be taken to address the missed target and file with the County Office.

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend out of district placements for the 2015 – 2016 regular school year and ESY program:

Student	Classification	School	Reason	Cost	Effective Date
156581	Multiply Disabled	Center School	Per IEP	\$26,501.94	5/2/16-6/30/16 (retroactive)
155453	Emotionally Disturbed	Bonnie Brae	Per IEP	\$19,610.00	5/2/16-6/30/16 (retroactive)
159176	Autistic	CPC	Per IEP	\$21,855.00	5/2/16-6/30/16 (retroactive)

Cost: NTE: \$67,966.94 **Account #:** 11-000-100-56-09-000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

Student	Provider	Cost	Effective Dates
154611	*MOESC	\$75.00/hour 8 hours/week	1/22/16-3/11/16 (retroactive)
155453	*MOESC	\$75.00/hour 8 hours/week	1/14/16 (retroactive)

*Department of Education approved provider

COST: NTE: \$4,200.00 each **Account #:** 11-150-100-320-09-0000-0

VI. PERSONNEL

Mr. Walsh reviewed the Personnel Agenda requesting that the Board take action this evening on Action Items 1 and 2. The remainder of the items will be presented for action at the May 23, 2016 Regular Action Meeting.

Ms. Gentile arrived at 7:07 pm.

A motion was moved by Ms. Nappi and seconded by Ms. Friedman.

Mr. Walsh noted that on the staffing array Lindsey Lorafice, should read MA - 1.00 and CL 0.33 O/L.

A member of the Board inquired if the District was interviewing for the security position. Mr. Walsh addressed the concern. The same Board member inquired about the dates for Mr. Van Horn’s appointment. Mr. Walsh addressed the concern.

A member of the Board wanted to verify that the first two items are the only action items. Mr. Walsh addressed the concern. The same Board member asked if the Board would get more information about the suspension of employee #5793. Mr. Walsh addressed the concern.

A member of the Board questioned when the Board would receive the addendum for the extra-curricular positions. Mr. Walsh addressed the concern.

A member of the Board inquired if the goals of diversity and promoting from within were achieved with the new hires. Dr. Majka addressed the concern.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATION/RETIREMENTS

- Policy: 4121.1 Individual Contracts Certificated Staff
- 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Date of Hire	Effective Dates

B. LEAVE OF ABSENCE

- Policy: 4151 Attendance Patterns
- 4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
Walling, Linda	HS	Instructional Assistant	Personal Leave	Without Pay	4/29/16 & 5/5/16 (Retroactive)
Morillo, Deborah	RD	Educational Media Specialist	Personal Leave	Without Pay	4/29/16 (Retroactive)
Logue, Doreen	CO	Bus/Van Driver	Medical Leave	With Pay	5/4/16-5/5/16 (Retroactive)
			Medical Leave	Without Pay	5/6/16-6/30/16 (Retroactive)
Czimcharo, Joseph	CO	Mechanic	Medical Leave	With Pay	4/27/16-4/29/16 (Retroactive)
			Medical Leave	Without Pay	5/2/16-5/6/16 (Retroactive)

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
Caldwell, Sheila	CP	School Nurse	Personal Leave	Without Pay	5/24/16
Carhuff Pickell, Corinne	LR	Instructional Assistant	Personal Leave	Without Pay	5/4/16 am (Retroactive) 5/12/16 pm (Retroactive)

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Van Horn, Mark	CL	Acting Elementary School Principal	Step-03	\$140,585.00 Pro-rated \$21.23 Per Diem Differential	1	Ulrich (Leave of Absence)	7/1/16-7/29/16
TBD	CO	Director of Security	N/A	TBD	TBD	Flaherty (Resignation)	7/1/16-6/30/17
TBD	CO	Transportation Coordinator	TBD	TBD	TBD	Schwegler (Resignation)	7/1/16-6/30/17
TBD	CO	Transportation Dispatcher-Bus/Van Driver	TBD	TBD	TBD	Kaerer (Interim)	7/1/16-6/30/17
TBD	CO	Computer Technician	TBD	TBD	TBD	Weissman (Resignation)	TBD
TBD	CL	Elementary Teacher/Teacher of Music	TBD	TBD	TBD	Gorman (Retirement)	TBD
TBD	HS	Assistant Principal/ Supervisor of Student Personnel Services	TBD	TBD	TBD	Cronin (Interim)	7/1/16-6/30/17
TBD	HS	Instructional Assistant Autism Program	TBD	TBD	TBD	Warren (Resignation)	TBD-6/30/17

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. Substitutes-2016/2017 School Year

Category	Account Number
Transportation	11-000-270-160-11-0000-9
Nurse	11-000-213-104-11-000-9

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. College Student Observer(s)/Teacher(s)

Name	College	Cooperating Teacher and/or Administrator	School/Area

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None

Effective Date: 2016/2017 School Year

4. Home Instruction

ID No.	Subject/Class	Loc	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total No. of Hour Per Subject/Class	Effective Dates
155963	Lab Chemistry	HS	Olechnowicz, Jeffrey	Milan, Gregory	2	13.5	27	3/9/16-6/23/16 (Retroactive)
155963	English 2	HS	Paulus, Carolyn	Larsen, Laura	2	13.5	27	3/9/16-6/23/16 (Retroactive)
155963	Geometry	HS	Kinneman, Katelyn	Wietecha, Corinne	2	13.5	27	3/9/16-6/23/16 (Retroactive)
155963	US History 1	HS	Casserly, Kathleen	Carnovsky, Robert	2	13.5	27	3/9/16-6/23/16 (Retroactive)
157432	US History 2	HS	Gillette, Aridare	Bloss, Justin	2	1	2	4/25/16-4/29/16 (Retroactive)
157432	Forensic Science	HS	Ventorino, Toni Ann	Milan, Gregory	2	1	2	4/25/16-4/29/16 (Retroactive)
157432	English 3	HS	Malave, Robert	Frischia, Mary Jane	2	1	2	4/25/16-4/29/16 (Retroactive)

Account Number: 11-150-100-101-11-0000-1

5. Mentors – 2016/2017 School Year

Name	Subject	Location
TBD	TBD	TBD

Rationale: Provisional Teacher assumes total responsibility for paying the Mentor Teacher pursuant to NJAC6:11.3.2c

Cost: None to the Board

Effective: 9/1/16-6/30/17

6. Elementary School Substitute Principals – 2016/2017 School Year

Name	Position	Cost
TBD	Elementary School Substitute Principal	\$300.00 Per Diem
TBD	Elementary School Substitute Principal	\$300.00 Per Diem
TBD	Elementary School Substitute Principal	\$300.00 Per Diem
TBD	Elementary School Substitute Principal	\$300.00 Per Diem
TBD	Elementary School Substitute Principal	\$300.00 Per Diem

Account # 11-000-240-320-02-0000-0

Effective: 07/01/2016 – 06/30/2017

7. Affirmative Action Team 2016/2017 School Year

Name	School
Walsh, Brian	District Affirmative Action Officer
Walsh, Brian	Cambridge Park/Central Office
Molinari, Ann	Cliffwood Elementary School
Malave, Robert	Matawan Regional High School
Biagianti, Mary	Lloyd Road Elementary School
Chodkiewicz, Beth	Matawan Aberdeen Middle School
Barry, Tara	Ravine Drive Elementary School
Winchel, Wendy	Strathmore Elementary School

Rationale: As per N.J.A.C.6A:7-15, each District Board of Education shall annually form an Affirmative Action Team to conduct a needs assessment and to assist the affirmative action officer with the Comprehensive Equity Plan.

Cost: None

Effective: 9/1/16-6/30/17

8. Anti-Bullying Specialists – 2016/2017 School Year

NAME	SCHOOL
Walsh, Brian	District Anti-Bullying Coordinator
Simmonds, Alyssa	School Specialist Cliffwood Elementary School
Walsh, Brian	School Specialist Cambridge Park Pre-School
TBD	School Specialist Matawan Regional High School
Baker, Kristin	School Specialist Lloyd Road Elementary School
Mc Kurth, Daryl	School Specialist Matawan Aberdeen Middle School
Danback, Barbara	School Specialist Ravine Drive Elementary School
Danback, Barbara	School Specialist Strathmore Elementary School

Account # 11-000-218-104-11-0000-1

Effective: 9/1/16-6/30/17

9. Summer Interns – Technology Department (Part-Time) 2016/2017

Name	Position	Hours	Cost/Hour – Total
TBD	Technician P/T	244	\$10.00/Hour - \$2,440.00
TBD	Technician P/T	244	\$10.00/Hour - \$2,440.00
TBD	Technician P/T	244	\$10.00/Hour - \$2,440.00
TBD	Technician P/T	244	\$10.00/Hour - \$2,440.00
TBD	Technician P/T	244	\$10.00/Hour - \$2,440.00

Rationale: Summer interns serve a valuable function in the District’s upkeep of computers at all schools and the Administration Building. Technology summer interns work in each building throughout the summer cleaning and maintaining district computers in preparation for the next school year.

Account #: 11-000-261-101-11-0000-9

Effective: 7/6/16-9/30/16

10. Summer Camps and Clinics 2016/2017

• **Fall Extra Curricular Sports & Clubs**

Football/Boys Soccer/Girls Soccer/Field Hockey/Boys Cross Country/Girls Cross Country Girls Tennis/Cheerleading/Dance/Marching Band/Color Guard

• **Winter Extra-Curricular Sports & Clubs**

Boys Basketball/Girls Basketball/Wrestling/Winter Track & Field/Bowling/Winter Guard

• **Spring Extra-Curricular Sports & Clubs**

Baseball/Softball/Boys Track & Field/Girls Track & Field/Boys Tennis

Rationale: Adhering to NJSIAA guidelines, Coaches will be permitted to work with their student athletes during the Out-of-Season period beginning TBD – 8/31/16

Account # 11-402-100-100-11-0000-2

11. Hearing Impaired Interpreter (Sign Language) 2016/2017 School Year

Name	Position	Cost – Effective Date
TBD	Hearing Impaired Interpreter (Sign Language)	\$50.00/Hour on an As Needed Basis District Wide 9/1/16-6/30/17

Account # 11-207-100-101-11-0000-1 Effective: 9/1/16-6/30/17

12. Spanish Translator – 2016/2017 School Year

Name	Position	Activity	Max Hours	Cost/Hour	Total Cost	Location
TBD	Spanish Translator	Translate as needed for CST, IEP Meetings, Back-to-School Nights, Parent Conferences, etc.	As Needed	\$30.00	As Needed	District Wide

Effective: 9/1/16-6/30/17

13. Staffing Array Changes 2015/2016 School Year

Name	From Loc/Fte	Assignment	To Loc/Fte	Assignment	Effective Date/Reason
Lorefice, Lindsey	MA – 1.00	General Music Grades 6-8	MA – 1.00 CL 0.33 O/L	General Music Grades 6-8 O/L Music 3 – <u>1X Weekly</u>	4/27/16-6/30/16 (Retroactive)
Carrante, Marlene	HS - 1.00	Instructional Assistant BD Class IEP DRIVEN	HS – 1.00	Instructional Assistant – Autism Program	5/9/16-6/30/16 (Retroactive)
Capuano, Kayla	HS – 1.00	Instructional Assistant Autism Program IEP Driven	HS – 1.00	Instructional Assistant BD Program IEP Driven	5/9/16-6/30/16 (Retroactive)

14. Other

A. Suspension

The Superintendent recommends the Suspension of Employee #5793 without pay.
Effective: 4/22/16-4/25/16 (Retroactive – 2 Days)

B. Summer – Extended School Year General Education Personnel Attachment #1 – To be available for the Regular Action Meeting of May 23, 2016

C. Summer – Extended School Year Special Education Personnel Attachment #2 - To be available for the Regular Action Meeting of May 23, 2016

D. Extra-Curricular/Hourly Activities 2016/2017 School Year Personnel Attachment #3 - To be available for the Regular Action Meeting of May 23, 2016

VII. FINANCE/TRANSPORTATION

Mr. Venanzi reviewed the Finance/Transportation Agenda requesting the Board take action this evening on Action Items A.1.and 2. The remainder of the items will be presented for action at the May 23, 2016 Regular Action Meeting.

A motion was moved by Dr. Delaney and seconded by Ms. Martinez.

Mr. Venanzi noted that on agenda item #51, the recommendation will change to award the bid for the asbestos removal at Cliffwood Elementary to MTM Metro. MTM Metro will be awarded the bids for asbestos removal at the High School, Lloyd Road and Cliffwood Elementary. Four Strong Builders will be awarded the bid at the Middle School.

A member of the Board asked what a District paging system was. Mr. Venanzi addressed the concern.

A member of the Board inquired if the District has an inter-local agreement with Matawan similar to the one with Aberdeen. Mr. Venanzi addressed the concern.

A member of the Board inquired if the District could ask the library or the MOST Program if they can utilize the items the District is selling or getting rid of. Mr. Venanzi addressed the concern.

A member of the Board wanted to verify that action was being taken only on agenda items #1 and #2. Mr. Venanzi addressed the concern.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

3. Payroll for April 2016 and Bills List for May 2016 (Available for review in Board Secretary’s Office)
Policy #6470 Payment of Claims

April 2016, Payroll	\$3,432,472.93
May 2016, Bills List	\$
TOTAL	\$

4. Transfer of Funds for April 2016 (Available for review in Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **April 2016** as presented.

5. S-1701 Reporting for April 2016
Board Secretary Report for **April 2016**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **April 2016**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **April 30, 2016**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Thomas M. Venanzi
Board Secretary

May 23, 2016
Date

6. Designation of Approved Tax Shelter Annuities

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2016-2017 school year.

AXA EQUITABLE
 AIG VALIC
 METLIFE
 LINCOLN INVESTMENT PLANNING, INC.
 NY LIFE INSURANCE & ANNUITY CORP.

7. District Table of Organization - 2016-2017

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the District Table of Organization for the 2016-2017 school year.

8. Annual Appointments

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following annual appointments for the 2016-2017 school year:

Board Secretary	Mr. Alex Ferreira
Assistant Board Secretary	Mr. David Palumbo
Treasurer of School Monies	Mr. Kenneth Jannarone - \$6,119
Public Agency Compliance Officer	Mr. Alex Ferreira
Affirmative Action Officer for Contracts	Mr. Alex Ferreira
School Funds Investor	Mr. Alex Ferreira
Affirmative Action Officer	Mr. Brian Walsh
Gender-Equity Officer	Mr. Brian Walsh
Anti-Bullying Coordinator	Mr. Brian Walsh
School Physician	Bayshore Pediatrics - \$5,500 + \$50.00 per student physical
Section 504 Plan Officer	Ms. Nelyda Perez
Homeless Liaison	Ms. Nelyda Perez
Asbestos Management/AHERA Coordinator	Mr. Adam Nasr
Safety and Health Officer	Mr. Adam Nasr
Indoor Air Quality Officer	Mr. Adam Nasr
Integrated Pest Management Coordinator	Mr. Adam Nasr
Chemical Hygiene Officer	Mr. Adam Nasr
Right to Know Officer	Mr. Adam Nasr
Substance Awareness Coordinator	Ms. Jennise Nieves
District Testing Coordinator	Mr. Wayne Spells

9. Approval of Depositories

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education designate the below listed Financial Institutions, Fund and Corporation as depositories for the Matawan-Aberdeen Regional School District Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Bank of America
 New Jersey Asset & Rebate Management Program

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate; and

BE IT FURTHER RESOLVED, that any and all endorsements on behalf of the Board of Education upon checks, drafts, notes or instruments for depositor or collection made may be written or stamped endorsements of the Board of Education without any designation of the person making such endorsements; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investment Accounts, in any one or all of the above depositories when in the best interest of the Board of Education; and

BE IT FURTHER RESOLVED, that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized on behalf of the Board of Education to:

- a. Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose
- b. Authorize the depositories to purchase or sell CDs, Repurchase Agreements and other securities, and
- c. Execute and deliver all instructs required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Board of Education.

10. Authorized Signatures

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the following signatures for money market, checking and savings accounts:

Accounts	Authorized Signature
Custodian Account (All of the following persons)	Board President (Facsimile); Board Secretary (Facsimile); and Treasurer of School Monies (Facsimile)
Payroll Agency Account	Treasurer or Board Secretary (Facsimile)
Payroll Account	Treasurer or Board Secretary (Facsimile)
Unemployment Compensation Trust	Board Secretary Only
Matawan Regional High School (MRHS) Athletic Activities Account	MRHS Principal, Athletic Director and Business Administrator or Assistant to the Business Administrator
Matawan-Aberdeen Regional School District Student Activities Accounts	Principals, Business Administrator or Assistant to the Business Administrator

11. Representative Requesting Grant Funding

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Superintendent of Schools as the representative permitted to request federal and state grant funding for the 2016-2017 school year.

12. Line Item Transfers

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education designate the Superintendent of Schools to approve line item budget transfers between regular board meetings subject to board ratification for the 2016-2017 school year.

13. Adoption of the Uniform Minimum Chart of Accounts

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2016-2017 school year.

14. Appointment of District Qualified Purchasing Agent for the 2016-2017 School Year

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to the statues cited above, hereby appoint Alexandre Ferreira (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Matawan-Aberdeen Regional School District Board of Education; and

BE IT FURTHER RESOLVED, that Alexandre Ferreira, is hereby authorized to award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,000) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Alexandre Ferreira, is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but are less than the bid threshold of \$40,000.

15. Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2016-2017 School Year

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its purchasing agent for the 2016-2017 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

16. New Jersey Cooperative Bid Maintenance Program for the 2016-2017 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Educational Data Services, Inc. with offices located at 236 Midland Avenue, Saddle Brook, NJ 07663 to provide Maintenance, Right to Know, and Cooperative Skilled Trades through the New Jersey Cooperative Bid Maintenance Program for the 2016-2017 school year at a total cost not to exceed \$18,040. Funds are or will be available for this purpose and appropriated from Account # 11-000-251-330-11-0000-0.

17. Resolution Authorizing the Procurement of Goods and Services through the Middlesex Regional Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that, a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Middlesex Regional Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2016-2017 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Middlesex Regional Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

18. Resolution Authorizing the Procurement of Goods and Services through the Monmouth-Ocean Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that, a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Monmouth-Ocean Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2016-2017 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Monmouth-Ocean Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

19. Appointment of Insurance Brokers

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint the following as the District’s Insurance Brokers for the period of July 1, 2016 through June 30, 2017.

Broker	Type of Insurance
Gallagher O’Gorman & Young 707 State Road Princeton, NJ 08542	1. Property and Casualty Insurance
Brown & Brown Benefit Advisors 1129 Broad St, Suite 101 Shrewsbury, NJ 07702	1. State Health Benefits 2. Prescription 3. Dental

20. Appointment of Architect of Record

WHEREAS, the Matawan-Aberdeen Regional School District requires professional architectural services to be performed for the school year 2016-2017; and

WHEREAS, the firm of Fraytak, Veisz, Hopkins, Duthie, P.C. (FVHD Architects-Planners) 1515 Lower Ferry Road, Trenton, New Jersey 08628, are architects in the State of New Jersey and are willing to perform said services; and

WHEREAS, funds in the amount of \$73,500 are or will be available for this purpose and appropriated from Account # 12-000-400-334-12-0000-0.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Fraytak, Veisz, Hopkins, Duthie, P.C. (FVHD Architects-Planners) and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5.a.(1)) since “professional services” contracts are specifically excluded from the requirement of bidding, and the awarded services meets the definition of “professional services” pursuant to N.J.S.A. 18A.: 18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at the following rate schedule:

Principal	\$160.00
Associate	\$145.00
Project Architect	\$125.00
Site Planner	\$125.00
Specification Writer	\$115.00
Roofing Specialist	\$115.00
Interior Design	\$110.00
Senior Drafters	\$110.00
Construction Observer	\$105.00

Junior Drafters	\$ 90.00
Support Personnel	\$ 75.00

21. Appointment of Board Attorney

WHEREAS, there exists a need for legal services for the Matawan-Aberdeen Regional School District Board of Education for the 2016-2017 school year; and

WHEREAS, such legal services can be provided only by a licensed attorney and David B. Rubin, 44 Bridge Street, P.O. Box 4579, Metuchen, NJ 08840 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints David B. Rubin to serve as Board Attorney; and

WHEREAS, funds in the amount of \$100,155 are or will be available for this purpose and appropriated from Account # 11-000-230-331-11-0000-0.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint David B. Rubin as Board Counsel and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a. (1)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$165.00 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his duties.

22. Appointment of Board Negotiations Attorney

WHEREAS, there exists a need for labor attorney services for the Matawan-Aberdeen Regional School District Board of Education for the 2016-2017 school year; and

WHEREAS, such legal services can be provided only by Paul C. Kalac, licensed attorney with Schwartz Simon Edelstein & Celso, LLC, Attorneys at Law, 100 South Jefferson Road, Suite 200, Whippany, NJ 07981 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints Schwartz Simon Edelstein & Celso, LLC to serve as Board labor attorneys; and

WHEREAS, funds in the amount of \$33,000 are or will be available for this purpose and appropriated from Account # 11-000-230-331-11-0000-1.

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint Schwartz Simon Edelstein & Celso, LLC to provide labor attorney services and that the foregoing appointment is made without competitive bidding as “professional services” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a.(q)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$165.00 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his/her duties.

23. Appointment of Auditor Services for 2016-2017 School Year

WHEREAS, there exists a need for auditing services and to hire an auditor, for the 2016-2017 school year; and

WHEREAS, such auditing services can be provided only by a licensed auditor and that Suplee, Clooney, & Company, 308 East Broad Street, Westfield, NJ 07090 is so recognized; and

WHEREAS, funds in the amount of \$31,430 are or will be available for this purpose and appropriated from Account # 11-000-230-332-11-0000-0; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20-5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

- a. The auditing firm of Suplee, Clooney, & Company, 308 East Broad Street, Westfield, NJ 07090 is hereby retained to provide auditing services necessary in conjunction with the engagement letter to be submitted in April 2015 for the audit of the 2015-2016 school year.
- b. The Board of Education appoints John Swisher, to serve in the capacity of auditor.
- c. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by person authorized by law to practice a recognized profession.
- d. The Board of Education is required to review the most recent peer review report prior to the engagement of the annual audit, and to acknowledge its review of the peer review report in the minutes that authorizes the engagement of the public school accountant.
- e. The anticipated term of the contract is one (1) year.
- f. John Swisher has completed and submitted a Business Entity Disclosure Certification.
- g. A copy of the resolution as well as the contract shall be placed on file with the Secretary to the Board.

24. Appointment of Continuing Disclosure Agent

WHEREAS, the Matawan-Aberdeen Regional School District requires continuing disclosure agent services to be performed for the school year 2016-2017; and

WHEREAS, the firm of Phoenix Advisors, LLC 4 West Park Street, Bordentown, NJ 08505 is a continuing disclosure agent in the State of New Jersey and is willing to file the required documents each year for bond or notes that are outstanding.

WHEREAS, funds in the amount of \$850 are or will be available for this purpose and appropriated from Account # 11-000-230-339-11-0000-0; and

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Phoenix Advisors, LLC 4 West Park Street, Bordentown, NJ 08505.

25. Appointment of Computer Software Services

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has a need for Computer Software Maintenance services for the 2016-2017 school year to assist the district in daily usage of budget, payroll, personnel and accounts payable; and

WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of computers and is not reasonably possible to describe the required services with written bid specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Matawan-Aberdeen Regional School District Board of Education shall award a contract for the 2016-2017 fiscal year to Systems 3000, Eatontown, NJ 07724. The amount of the contract is \$22,442.

Funds are or will be available for this purpose and appropriated from Account # 11-000-230-340-02-0000-1 (\$5,101) for Personnel and Account # 11-000-251-340-11-0000-0 (\$17,341) for Accounts Payable and Payroll.

26. Appointment of Asbestos Management Services

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint Environmental Connection Inc. for asbestos management services in connection with monitoring, and abatement training for the 2016-2017 school year at a Professional Fee Estimate of \$2,000 based on the fee schedule on file in the Board Secretary's Office. Funds are or will be available and appropriated from Account # 11-000-262-340-12-0000-0.

27. Annual Renewal for Realtime Information Technology, Inc.

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education in accordance with 18A:18A-5(a)(19) the Matawan-Aberdeen Regional School District Board of Education approve the renewal of a contract with Realtime Information Technology, Inc. for student software system including: Student Information System; Special Education Management/IEP Writer; Food Service Module; Lesson Planner; 504 Manager; I&RS Manager and Notification/Alert System. Total Renewal Fee for period July 1, 2016-June 30, 2017 is \$63,000. Funds are or will be available for the Core System and appropriated from Account # 11-000-218-390-07-0000-0 and for the Special Ed Module, Account #11-000-219-390-07-0000-0.

28. Appointment for Empowering Education One School at a Time Services for the 2016-2017 School Year

WHEREAS, there exists a need for Empowering Education One School at a Time (e2e Exchange), (formerly known as E-Rate) services for the 2016-2017 school year; and

WHEREAS, such (e2e Exchange) services can be provided only by an e2e Exchange firm, and the firm of e2e Exchange is so recognized; and

WHEREAS, funds in the amount not to exceed \$5,000 are or will be available for this purpose and appropriated from Account #11-000-252-340-07-0000-0; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm e2e Exchange of 6627 Turnstone Lane, Bradenton, FL 34202 to E-Rate Services.

29. Appointment of Policy Services Provider

WHEREAS, there exists a need for Board policies and procedures services for the 2016-2017 school year; and

WHEREAS, such services can be provided on by a policies and procedures firm, and the firm of Strauss Esmay Associates, LLC is so recognized; and

WHEREAS, funds in the amount not to exceed \$4,435 are or will be available for this purpose and appropriated from Account # 11-000-230-590-11-0000-0; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-205.5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm Strauss Esmay, Associates, LLC of 1886 Hinds Road, Toms River, NJ to provide board policies and procedures services.

30. Appointment of Nursing Services for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a School Nursing Services agreement with Monmouth-Ocean Educational Services Commission of Tinton Falls, New Jersey for the 2016-2017 school year to provide registered nursing services to the district at the following rates for services described:

Substitute School Nurse	\$52.00 per hour
Nursing Services required during the transportation of students (minimum of two (2) hours per trip):	
RN	\$52.00 per hour
LPN	\$42.00 per hour

The total estimated cost for these services is **NTE:** \$15,000.00 **Account:** 11-000-213-320-30-1402-0

31. Appointment of Nursing Services for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a School Nursing Services agreement with Bayada Home Healthcare of Shrewsbury, New Jersey for the 2016-2017 school year to provide registered nursing services to the district at the following rates for services described.

Substitute School Nurse	\$55.00 per hour
Nursing Services required during the transportation of students	\$55.00 per hour
LPN	\$45.00 per hour

The total estimated cost for these services **NTE:** \$15,000.00 **Account:** 11-000-213-320-30-1402-0

32. Approval to Pay Outstanding Recurring Monthly Expenses

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Business Administrator be granted the ability to pay any outstanding recurring expenses as needed between Regular Action Meetings. (The bills list will be approved at the following Board meeting.); and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education allow the Business Administrator/Board Secretary to authorize individual purchases of up to \$10,000 of goods and services for the 2016-2017 school year.

33. Appointment of Claims Auditor

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Business Administrator/Board Secretary to be designated as the Board of Education’s Claims Auditor with authorization, as provided by N.J.S.A. 18A:19-2 amended, to direct pre-payment of claims for Debt Service,

Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

34. Appointment of Custodian of Records – Public Access to Records

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c.73, P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records; and

WHEREAS, the law designates that a person be designated as the custodian of a government record; and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fess prescribed by law or regulation; and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for copying of a government records shall be \$.05 per pay for letter sized pages and smaller, and \$.07 per page for legal sized pages and larger.

NOW, THEREFORE BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records for the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the OPRA Form by any person who requests access to a government record; and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

35. Appointment of Records Management Custodian

WHEREAS, Business Administrator/Board Secretary is designated as the Custodian of Public Records for the Matawan-Aberdeen Regional School District Board of Education; and

WHEREAS, in order to maintain required control of public records according the N.J.S.A. 47:1A-1.1, and, to better meet the public agency provisions of the Open Public Records Act (OPRA).

NOW, THEREFORE BE IT RESOLVED that the Board approve DocuSafe Records Management to provide offsite records retention and management for the 2016-2017 school year to be appropriated to Account #11-000-251-340-11-0000-0.

36. Approval of Doctrine of Necessity

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to prove specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and,

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity.

NOW, THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Board of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for thirty (30) days and provide the Commission with a copy; and

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School; Business Officials and the New Jersey Education Association.

37. Renewal of Food Services Management Company for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education renew the contract with Chartwells as the District's Food Service Management Company (FSMC) for the 2016-2017 School year in accordance with the following terms and conditions:

Article I: Federal and State Required Contract Language

A. Duration of Addendum

This addendum begins on **July 1, 2016** and ends on **June 30, 2017**

B. Management Fee(s)/Guarantees

1) Fees

Management Fee Chartwells shall charge the Local Education Agency a Management Fee of twelve thousand dollars (\$12,000) per month for ten months for an annual total of one hundred and twenty thousand dollars (\$120,000) during the academic year.

2) Guarantee

Conditional Guaranteed Return. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be \$75,000. If the annual operating statement shows a return less than \$75,000, Chartwells will reduce its Management Fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwells' Management Fee, as set forth above. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

3) Conditions

a) Cash and/or reimbursement levels from State and Federal sponsors do not fall below the levels estimated in Chartwells' proposed budget.

b) The value of USDA donated foods will not be less than the value of USDA donated foods estimated in the prior Agreement year.

c) The number of days meals are served during the school year will not be less than:

<u>School Category</u>	Lunch	Breakfast
Elementary Schools	180 days	180 days
Middle Schools	180 days	180 days
High Schools	180 days	180 days

d) Changes in district policies, practices and serving requirements including but not limited to changes in bell schedules, meal service periods or proposed staffing may result in an adjustment.

e) The student enrollment for the current year will not be less than 3715 students.

f) The level of wages, salaries and fringe benefits will not exceed those included in Chartwells’ budget. In the event of an increase in wages or fringe benefits payable to employees as a result of unionization or changes in minimum wage rates or taxes, the guarantee shall from the date of increase in wages, minimum wage rates, taxes or fringe benefits be adjusted by such actual increase.

g) The number of participating health insurance participants does not exceed the level of participants in the prior year.

h) The selling prices of Menu Pattern Meals and a la carte selections will not be less than the prior year.

i) Service will not be interrupted as a result of fire, work stoppage, strike or school closing.

j) The LEA and its representatives including but not limited to, school principals, teachers and LEA employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The LEA shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.

k) The LEA shall have timely submitted all documentation for reimbursement claims, except where such failure is due to an act or omission of Chartwells.

l) Changes in legislation (including but not limited to the Healthy Hunger Free Kids Act and the Affordable Care Act), regulation, reimbursement rates, meal components or quantities required by the National School Lunch Program or the Smart Snacks in Schools Program will affect the guarantee in proportion to the impact of such change.

m) Vendor prices shall remain constant throughout the year.

n) Due to the volatile nature of raw material costs, Chartwells and the LEA shall review quarterly the costs associated with paper and plastic supplies and fuel surcharges on deliveries. Any changes in Chartwells’ cost shall result in an adjustment to the guarantee.

o) Chartwells’ guarantee is based on revenue amounts and service levels/requirements set forth in the proposed budget. Should a shortfall in any of these revenue amounts or service levels/requirements set forth by the LEA occur, the guarantee shall be adjusted accordingly.

p) Make-up days due to inclement weather shall have equal or greater sales revenue as a normal day of operation for the period in which the inclement weather cancellation occurred.

- q) Chartwells guarantee does not account for bad debts/uncollected funds. In the event there are bad debts/uncollected funds, such amounts shall be subtracted from Chartwells' guarantee obligation.
- r) The number of students eligible for free and reduced price meals will be no less than that estimated in Chartwells' proposed budget.
- s) USDA donated foods received by the LEA are compatible with the menus outlined in writing by Chartwells.

In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

C. New Paragraph 2 under Contract Duration/Renewals

The School Nutrition Programs included in this addendum will be: (check all that apply)

- School Breakfast
- School Lunch
- After School Snack
- At-Risk After School Meals (Dinner)

D. New Section - Professional Standards

1) The FSMC shall provide to the LEA upon request documentation showing the annual training hours and topics completed by each of its employees in order to comply with the School Nutrition Program continuing education and training standards requirements. At a minimum:

- a) All program directors shall complete twelve (12) hours of continuing education and training each year;
- b) All managers shall complete ten (10) hours of continuing education and training each year;
- c) All staff that works an average of at least twenty (20) hours per week shall complete six (6) hours of continuing education and training each year; and
- d) All staff that works less than twenty (20) hours per week shall complete four (4) hours of continuing education and training each year.

[7 CFR 210.30]

2) The FSMC shall also ensure that all new School Nutrition Program Directors hired on or after July 1, 2015 have met the minimum education requirements based upon the size of the student enrollment as follows: 2,499 students or less; 2,500-9,999 students; and 10,000 or more students.

E. New Section-Civil Rights Assurance

The FSMC hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794), the Age Discrimination Act of 1975 (42 U.S.C. §6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part SO.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or

activity for which the FSMC receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By accepting this assurance, the FSMC agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the FSMC, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the FSMC.

F. New Section-Terms and Conditions

Except as otherwise specifically set forth and expressly modified in this Addendum, all other terms and conditions of the Contract shall remain the same and continue to be in full force and effect and are ratified and affirmed by the parties. In the event of a conflict between the provisions of the Contract and this Addendum, the provisions of this Addendum shall be controlling as to the matters set forth herein. The Parties agree that upon the effective date of this Addendum, it shall become a binding and integral part of the Contract.

38. Establishment of Meal Prices for the 2016-2017 School year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the following price schedule for the 2016-2017 School year.

	Breakfast	Adult	Lunch	Adult
Elementary	\$1.05	\$1.60	\$2.60	\$3.10
Middle School	\$1.20	\$1.75	\$2.75/\$2.85*	\$3.35
High School	\$1.30	\$1.85	\$3.00/\$3.10*/\$3.35**	\$3.85
Reduced	\$0.30		\$0.40	

*Sandwich Central

**Premium Lunch

a’la carte prices are in accordance with the documents under Finance/Transportation. Several items had an increase. (Note: a’la carte options may change due to USDA nutritional guidelines.)

39. Award of Contract Renewal for Substitute Teacher, Assistant & Clerical Services for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts), renew the contract with Source 4 Teachers, Inc., 800 Kings Highway North, Suite 405, Cherry Hill, NJ 08034 for the 2016-2017 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 at the following rates:

Position	Full Day Rate
Clerical	\$94.50
Teacher’s Aide/Instructional Assistant	\$94.50
Teacher - Certified	\$114.75
Teacher - Sub Cert w/ Degree	\$101.25
Teacher - Long Term Assignment	\$135.00

The annual expenditure is not to exceed \$1,300,000.

40. Award of Contract Renewal for Landscaping Services for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Custom Care Services, 2817 Williamsburg Drive, Wall, New Jersey 07719 for the 2016-2017 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 with a 0% increase. The total renewal fee for the 2016-2017 is not to exceed \$46,885.

Account: 11-000-263-420-12-0000-0

41. Award of Contract Renewal for Pest Control for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Alliance Pest Control, Inc., 1 Steven Ave., Tinton Falls, NJ 07724 for the 2016-2017 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 with a 0% increase. The total renewal fee for the 2016-2017 is not to exceed \$4,860.

Account: 11-000-262-421-12-0000-0

42. Award of Contract Renewal for Fire and Burglar Alarm Monitoring and Service for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Fire and Security Technologies, 281 Potterstown Rd., Lebanon, NJ 08833 for the 2016-2017 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 with a 0% increase. The total renewal fee for the 2016-2017 is not to exceed \$10,530.

Account: 11-000-261-420-12-0000-0

43. Award of Contract Renewal for Refuse for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Sakoutis Brothers Disposal for the 2016-2017 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 with a 0% increase. The total renewal fee for the 2016-2017 is not to exceed \$12,951.

Account: 11-000-262-422-12-0000-0

44. Award of Contract Renewal for Hood and Grease Trap Cleaning for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with New System Hood Cleaning for the 2016-2017 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 with a **TBD**% increase. The total renewal fee for the 2016-2017 is not to exceed **\$TBD**.

Account: 61-910-310-420-11-0000-0

45. Approval of the 2016-2017 Tax Payment Schedule

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the payment schedule to receive the general fund tax levy and the debt service fund tax levy for the 2016-2017 school year.

Tax Payment Schedules			
Township of Aberdeen		10-1210-000-1	40-1210-000-1
Date Due 2016	Amount Due	General Fund	Debt Service
July 10, 2016	3,522,839.10	3,397,205.50	125,633.60
August 10, 2016	3,522,839.10	3,397,205.50	125,633.60
September 10, 2016	2,642,129.45	2,547,904.25	94,225.20
October 10, 2016	2,642,129.45	2,547,904.25	94,225.20
November 10, 2016	2,642,129.45	2,547,904.25	94,225.20
December 10, 2016	2,642,129.45	2,547,904.25	94,225.20
Total 2016	17,614,196.00	16,986,028.00	628,168.00

		10-1210-000-1	40-1210-000-1
Date Due 2017	Amount Due	General Fund	Debt Service
January 10, 2017	2,935,699.17	2,831,004.50	104,694.67
February 10, 2017	2,935,699.17	2,831,004.50	104,694.67
March 10, 2017	2,935,699.17	2,831,004.50	104,694.67
April 10, 2017	2,935,699.17	2,831,004.50	104,694.67
May 10, 2017	2,935,699.17	2,831,004.50	104,694.67
June 10, 2017	2,935,699.15	2,831,004.50	104,694.65
Total 2017	17,614,195.00	16,986,027.00	628,168.00

Total 2016-2017 School Year	35,228,391.00	33,972,055.00	1,256,336.00
------------------------------------	----------------------	----------------------	---------------------

Tax Payment Schedules			
Borough of Matawan		10-1210-000-2	40-1210-000-2
Date Due 2016	Amount Due	General Fund	Debt Service
July 10, 2016	1,723,975.00	1,662,493.60	61,481.40
August 10, 2016	1,723,975.00	1,662,493.60	61,481.40
September 10, 2016	1,292,981.25	1,246,870.20	46,111.05
October 10, 2016	1,292,981.25	1,246,870.20	46,111.05
November 10, 2016	1,292,981.25	1,246,870.20	46,111.05
December 10, 2016	1,292,981.25	1,246,870.20	46,111.05
Total 2016	8,619,875.00	8,312,468.00	307,407.00

		10-1210-000-2	40-1210-000-2
Date Due 2017	Amount Due	General Fund	Debt Service
January 10, 2017	1,436,645.83	1,385,411.33	51,234.50
February 10, 2017	1,436,645.83	1,385,411.33	51,234.50
March 10, 2017	1,436,645.83	1,385,411.33	51,234.50
April 10, 2017	1,436,645.83	1,385,411.33	51,234.50
May 10, 2017	1,436,645.83	1,385,411.33	51,234.50
June 10, 2017	1,436,645.85	1,385,411.35	51,234.50
Total 2017	8,619,875.00	8,312,468.00	307,407.00

Total 2016-2017 School Year	17,239,750.00	16,624,936.00	614,814.00
------------------------------------	----------------------	----------------------	-------------------

46. Approval of Shared Services Agreement with Aberdeen Township for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional Board of Education in accordance with N.J.S.A. 40:A-1 et seq., The Local Public Contracts Law (shared services agreements) and N.J.S.A.18A:18A-42 (renewal of contracts), renew its joint agreement with Aberdeen Township for the mutual provision of services in the 2016-2017 school year as described below:

Services provided by Aberdeen Township

- Removal of snow in emergency situations
- Purchase of fuel for district owned vehicles
- Provision of road salt
- Maintenance of the Board’s parking lots (annual sweeping and repair of potholes)
- Disposal of tree branches and leaves
- Permitting MARSD to participate in the Township of Aberdeen Cooperative Pricing System

Services provided by the Board

- Provision of Board facilities for use by the Township free of charge
- Season striping of the Guisti Field at the Middle School for use by Township recreation teams
- Summer busing
- Technology advice
- Contribution to cost of school crossing guards

47. Receipt of Bids and Award of Contract for FVHD # 4814 – Additional Parking Spaces at Cambridge Park Elementary School for the 2015-16 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for the provision of Additional Parking Spaces at Cambridge Park Elementary School for the 2015-16 school year (the “Work”); and

WHEREAS, on April 15, 2016, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for the provision of Additional Parking Spaces at Cambridge Park Elementary School for the 2015-16 school year (the “Work”); and

WHEREAS, on May 17, 2016 bid proposals were received and publicly read; and

Vendor	Amount
TBD	TBD

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the district’s Architect of Record, the Board has determined that the lowest responsive and responsible bidder for the Work is **TBD** in the amounts set forth above.

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby award the Contract for Work in the above-referenced values and amounts to **TBD** with principal offices located at **TBD**.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 12-000-400-450-12-0000-0

48. Receipt of Bids and Award of Contracts for FVHD# 4876 Selected Exterior Door Replacement at Matawan Regional High School for the 2016-2017 School Year

WHEREAS, on April 27, 2016 the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for Selected Exterior Door Replacement at Matawan Regional High School for the 2016-2017 school year (“the Work”); and

Whereas, on May 18, 2016, the following bid proposals were received and publicly read:

Vendor	Amount
TBD	TBD

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record Fraytak, Veisz, Hopkins, Duthie, PC and the Board Attorney the Board has determined that the lowest responsive and responsible bidder for the Work is **TBD**.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to **TBD**, with principal offices located at **TBD**.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 12-000-400-450-12-0000-0

49. Receipt of Bids and Award of Contracts for FVHD# 4877 Home Economics Classroom Renovations at Matawan Regional High School for the 2016-2017 School Year

WHEREAS, on April 27, 2016 the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for Home Economics Classroom Renovations at Matawan Regional High School for the 2016-2017 school year (“the Work”); and

Whereas, on May 18, 2016, the following bid proposals were received and publicly read:

Vendor	Amount
TBD	TBD

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record Fraytak, Veisz, Hopkins, Duthie, PC and the Board Attorney the Board has determined that the lowest responsive and responsible bidder for the Work is **TBD**.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to **TBD**, with principal offices located at **TBD**.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 12-000-400-450-12-0000-0

50. Receipt of Bids and Award of Contracts for FVHD# 4878 Partial Roof Replacement at Strathmore Elementary School for the 2016-2017 School Year

WHEREAS, on April 27, 2016, the Matawan-Aberdeen Regional School District Board of Education(the “Board”) solicited bids for Partial Roof Replacement at Strathmore Elementary School for the 2016-2017 school year (“the Work”); and

Whereas, on May 18, 2016, the following bid proposals were received and publicly read:

Vendor	Amount
TBD	TBD

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record Fraytak, Veisz, Hopkins, Duthie, PC and the Board Attorney the Board has determined that the lowest responsive and responsible bidder for the Work is **TBD**.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to **TBD**, with principal offices located at **TBD**.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 12-000-400-450-12-0000-0

51. Receipt of Bids and Award of Contract for Asbestos Removal (Bid # 17-02)

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals to secure Asbestos Removal for the 2016-2017 School year (hereinafter the “Work”); and

WHEREAS, on May 3, 2016 bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on May 3, 2016 the following bid proposals were received:

	Four Strong Builders	Hazmat Diagnostics	Jupiter Environmental	MTM Metro Corporation
Matawan HS	\$62,000.00	\$52,500.00	\$44,000.00	\$38,000.00
Lloyd Road Elem School	\$26,000.00	\$42,500.00	\$45,000.00	\$14,000.00
Cliffwood Elem	\$17,000.00	\$2,500.00	\$35,000.00	\$9,000.00
Matawan Aberdeen MS	\$7,000.00	\$19,790.00	\$24,500.00	\$21,000.00
Single Overall Contract	\$112,000.00	\$117,290.00	\$112,500.00	\$82,000.00

and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is, MTM Metro Corporation.

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to MTM Metro Corporation with principal offices located at 135-137 McBride Avenue, Paterson, New Jersey, 07501.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Accounts # 12-000-400-450-12-0000-0 Not to exceed \$ 82,000.00
 30-000-400-450-11-0000-0

52. Receipt of Bids and Award of Contract for Maintenance and Repair of District Owned Vehicles (Bid # 17-03)

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals to secure Maintenance and Repair of District Owned Vehicles for the 2016-2017 School year (hereinafter the “Work”); and

WHEREAS, on May 17, 2016 bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on May 17, 2016 the following bid proposals were received:

	TBD	TBD
Labor per hour – all repair/services		
Vans and small vehicles	\$ _____	\$ _____
Buses and large maintenance vehicles	\$ _____	\$ _____
Towing		
Within Aberdeen & Matawan		
Vans and small vehicles (fixed rate)	\$ _____	\$ _____
Within Aberdeen & Matawan		
Buses and large maintenance vehicles (fixed rate)	\$ _____	\$ _____
From all other locations		
Vans and small vehicles (fixed rate)	\$ _____	\$ _____
From all other locations		
Buses and large maintenance vehicles (fixed rate)	\$ _____	\$ _____
Additional charges (specify basis of charge) for towing from other locations	\$ _____	\$ _____
% Discount		
Parts discount from list	\$ _____	\$ _____
Supplies discount (batteries, oil, anti-freeze, etc.)	\$ _____	\$ _____
Road Service		
Within Aberdeen Matawan (fixed rate)	\$ _____	\$ _____
	\$ _____	\$ _____
Additional charges (specify basis of charge) for all other locations		
Snow Removal		
Buses and Vans	\$ _____	\$ _____

and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is, **TBD**

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts **TBD**

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-000-270-420-05-0000-0 and 11-000-261-420-12-0000-0

53. Receipt of Quotations and Award of Contract for Refurbished Computers (Quote Q17-01) for the 2016-2017 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals for Refurbished Computers for the 2016-2017 school year (the “Work”); and

WHEREAS, as a result of the solicitation, on May 12, 2016, the following proposals were received:

Vendor	Quote Amount
TBD	TBD

and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation document, the Board of Education hereby awards the Contract for Work in the amount of **TBD**.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-190-100-610-07-0000-0

54. Receipt of Quotations and Award of Contract for District Paging System (Quote Q17-02) for the 2016-2017 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals for District Paging System for the 2016-2017 school year (the “Work”); and

WHEREAS, as a result of the solicitation, on May 13, 2016, the following proposals were received:

Vendor	Quote Amount
TBD	TBD

and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation document, the Board of Education hereby awards the Contract for Work in the amount of **TBD**.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-000-252-340-07-0000-0

55. Hewlett Packard Chromebook 2016-2017 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

Vendor	CDW-G
MRESC Contract	MRESC Co-Op Bid # 65MCESCCPS13/14-04
Account	11-190-100-610-07-0000-0
Amount	Not to Exceed \$389,000
Description	1,145 Hewlett Packard 14” Chromebooks and 45 storage carts (to be used by students in the classroom. This cost was included in the 2016/2017 annual budget)

56. Security Cameras 2016-2017 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

Vendor	CDW-G
MRESC Contract	MRESC Co-Op Bid # 65MCESCCPS13/14-04
Account	11-190-100-610-07-0000-0 and 20-001-200-610-11-0000-0
Amount	Not to Exceed \$34,000
Description	17 Security Cameras

57. Approval of Purchase through Middlesex Regional Educational Services Commission for the 2016-2017 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following cooperative purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission:

Vendor	The Gillespie Group
MRESC Contract	MRESC 14/15-64 (Carpet) and MRESC 14/15-79 (Flooring)
Account	11-000-261-420-12-0000-0
Amount	Not to exceed \$230,000.00
Description	Replacements of VCT and Carpet in the Cafeteria, Rm. 400, 413, 414, 417, 418, 420, 422, and Main Office at HS; Main Office at RD; Main Office, Rm. 2, 3, 6, 10, 12, 26, 29 at ST; Rm. 109, 209, Main Office, and Library at MAMS; Nurse’s Office and Rm. 17 in CP; Rm. 20, 21, 22, 23, 24, 25, 26, CST, 27, 28, Upstairs Hallway, Upstairs Office, and Main Office at CL and Rm. 208, 209, 211, 213, 215, 219, Main Office, and 102 at LR

Rationale: This project will replace the carpets and VCT in various areas around the district. The priority areas are ones where there are safety hazards for tripping. Secondary areas will follow the HVAC project and continue through the referendum work in later years. VAT asbestos floors will be encapsulated in rooms that currently have them installed. This is the first phase of flooring maintenance and replacement that was budgeted from Maintenance Reserve.

58. Approval of Purchase through Educational Data Services for the 2016-2017 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following cooperative purchase, in the following amount to be made through the Educational Data Services:

Vendor	Northeastern Interior Services, LLC
Contract	ED DATA # 6891
Account	11-000-261-420-12-0000-0
Amount	Not to exceed \$176,115.00
Description	Painting of hallway walls and door frames at Cliffwood, Strathmore, Ravine Drive, Lloyd Road, Middle School, and High School. This project is the start of a 5 year preventative maintenance painting cycle that will repaint all the rooms and spaces in the district. The funds for this project were budgeted from Maintenance Reserve.

59. Approval of Change Orders

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

Change Order 2 - Fire Alarm Replacement at MAMS and MRHS

Contract	Fire Alarm Replacement at MAMS and MRHS		
Contractor	Signal Electric Corp.		
Change Order Number	2		

Amount	-\$16,100		
Description	Project Allowance for MAMS	-\$8,000.00	
	Cost per contract unit to provide/install/ program addressable fire alarm interface	\$700.00	
	FA manual pull station for Vestibular Door installed per requirements and instruction set forth by Local Fire Code Official and AHJ	\$500.00	
	Credit to owner for the unused allowance		-\$6,800.00
	Balance for the Middle School		
	Project Allowance for MRHS	-\$7,000.00	
	Cost per contract unit to provide/install/ program addressable fire alarm interface at existing High School 300 wing double egress corridor doors	\$700.00	
	Credit to owner for the unused allowance		-\$6,300.00
	Credit to owner for the unused fire alarm		
	Devices allowance		-\$3,000.00
	Total Credit due to Owner		-16,100.00

60. Cancellation of Outstanding Checks

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the cancellation of all Outstanding Checks in the General Fund; Athletic Fund; Payroll Agency Fund; Net Payroll Account; High School Student Activity Fund and the Ravine Drive Student Activity Fund prior to June 30, 2015.

Account	Total Amount
General Fund	\$10,475.28
Athletic Fund	\$432.50
Payroll Agency Fund	\$17,114.22
Net Payroll Account	\$6,150.19
High School Student Activity Fund	\$240.00
Ravine Drive Student Activity Fund	\$50.00

61. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Item Description	Quantity	Cost Per Unit
Bretford Laptop Cart	2	\$400
Ortronics Patch Panel	4	\$25
DevonIT ThinClient	16	\$25
Cisco ASA Firewall	1	\$300
Cisco Catalyst Switch	1	\$500
Cisco Catalyst Switch	1	\$500

Item Description	Quantity	Cost Per Unit
Cisco Catalyst Switch	1	\$500
Cisco Catalyst Switch	1	\$0
Cisco Catalyst Switch	1	\$100
Dell PowerEdge Server	1	\$0
Dell PowerEdge Server	1	\$500
Dell PowerEdge Server	1	\$500
Dell RM2200 UPS	1	\$0
Dell RM2200 UPS	1	\$0
Bogen Amp	1	\$0
Sylvania TV	1	\$0
Proscan TV	1	\$0
RCA TV	1	\$0
JVC TV	1	\$20
Fisher TV	1	\$0
Zenith TV	1	\$0
Quazar TV	1	\$0
Samsung TV	1	\$20
JVC TV	1	\$0
Sharp TV	1	\$0
Phillips TV	1	\$20
Panasonic TV	1	\$0
Panasonic TV	1	\$0
JVC VCR/DVD	1	\$0
SylvaniaDVD	1	\$20
Panasonic DVD	1	\$0
Toshiba VHS	1	\$0
Insignia DVD/VCR	1	\$0
JVC VCR	1	\$0
Panasonic VCR	1	\$0
JVC DVD	1	\$10
Hitachi VCR	1	\$0
Panasonic VCR	1	\$0
Toshiba DVD	1	\$0
JVC DVD	1	\$0
Emerson VCR	1	\$0
Panasonic DVD/CD	1	\$0
Panasonic VCR	1	\$0
JVC DVD	1	\$0
Goldstar VHS	1	\$0
Zenith VCR	1	\$0
JVC DVD/VCR	1	\$0
JVC VCR	1	\$0
Durabrand CD Player	1	\$0
Phillips CD Player	1	\$0
Coby CD Player	1	\$0

Item Description	Quantity	Cost Per Unit
Aiwa CD Player	1	\$0
Sony CD Player	1	\$0
Samsung DVD/VHS player	4	\$0
Sonic blue DVD/VHS player	1	\$0
Insignia DVD/VHS player	1	\$0
Dell	5	\$0
Utility Table	6	\$20
Dell	1	\$0
Dell	20	\$0
Dell	2	\$0
Dell	1	\$0
HP	1	\$0
Dell	2	\$0
WYSE	11	\$35
GENERIC	9	\$0
Various	10	\$0
DELL	2	\$0
DELL	3	\$0
DELL	1	\$0
DELL	3	\$0
DELL	1	\$0
TETECLIENT	10	\$5
WYSE	3	\$0
DELL	1	\$0

62. NJ State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2016-2017 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the New Jersey State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2016-2017 School year. The school district must enroll with the NJSIAA in order to participate in the approved interschool athletic program sponsored by the NJSIAA.

63. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during April 2016:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	4/16/16 @ 2:00 pm
Cambridge Park Pre-school	Active Shooter	4/6/16 @ 9:45 am
Strathmore Elementary School	Fire Drill	4/4/16 @ 9:33 am
Strathmore Elementary School	Lock Down	4/6/16 @ 2:20 pm
Cliffwood Elementary School	Fire Drill	4/8/16 @ 2:31 pm
Cliffwood Elementary School	Bomb Threat	4/22/16 @ 3:05 pm
Lloyd Road Elementary School	Fire Drill	4/18/16 @ 9:20 pm
Lloyd Road Elementary School	Lock Down	4/29/16 @ 9:05 am
Matawan-Aberdeen Middle School	Fire Drill	4/11/16 @ 8:30 am
Matawan-Aberdeen Middle School	Evacuation Bomb Threat	4/18/16 @ 8:35 am
Ravine Drive Elementary School	Fire Drill	4/5/16 @ 9:22 am
Ravine Drive Elementary School	Evacuation Bomb Threat	4/21/16 @ 2:38 pm
Matawan Regional High School	Fire Drill	4/13/16 @ 1:40 pm

School Name	Security Drill Type	Date & Time
Matawan Regional High School	Lock Down	4/27/16 @ 1:30 pm

B. TRANSPORTATION

1. Inter-local Agreement Resolution - Township of Aberdeen

Matawan-Aberdeen Regional School District shall enter into an Inter-local Government Services Agreement with the Township of Aberdeen, pursuant to the provisions of NJSA 18A:20-22 and NJSA 40:8A-1, et seq., for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Township’s 2016 summer recreation program. All costs for the use of the buses and bus drivers shall be paid by Aberdeen Township. Approved by Aberdeen Township on March 1, 2016 - Resolution No. 2016-53.

2. The following bus evacuation drills are scheduled to occur or did occur as follows:

School	Date	Location	Supervised by
Cambridge Park Pre-school	5/3/16	Bus Driveway for all routes	Principal Wayne Spells
Cliffwood Elementary School	4/26/16	Bus Driveway for all routes	Acting Principal Mark Van Horn
Lloyd Rd Elementary School	4/27/16	Bus Driveway for all routes	Principal Joe Jerabek
Matawan-Aberdeen Middle School	5/10/16	Bus Driveway for all routes	Principal Aaron Eyler
Matawan Regional High School	5/4/16	Bus Driveway for all routes	Vice Principal Frank Liotti
Ravine Dr Elementary School	4/26/16	Bus Driveway for all routes	Principal Pat Janover
Strathmore Elementary School	4/26/16	Bus Driveway for all routes	Principal Kelly Bera

VIII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

A member of the public asked when the work on the asbestos removal will occur and where it will be done. Mr. Venanzi addressed the concern.

IX. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

A. TRAVEL - ACTION ITEM

The following item was approved by a unanimous roll call vote. Ms. Gentile and Ms. Esposito abstained from voting on their portion of the travel agenda.

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

PERSONNEL

The following item was approved by a split roll call vote. Ms. Nappi voted no on Action item #1.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. HIB Report – ACTION ITEM

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of April 25, 2016.

Incidents Reported	Confirmed HIB Incidents
4	1

2. Appointments - ACTION ITEM

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Miseo, Rachel	HS	Teacher of English	Step C-01	\$49,190.00	8	New Position	9/1/16-6/30/17
Baldwin, Kelly	HS	Teacher of Mathematics	Step E-02	\$56,410.00	8	Vina (Retirement)	9/1/16-6/30/17
Sa, Joanna	HS	Teacher of Mathematics	Step E-01	\$56,090.00	8	New Position	9/1/16-6/30/17
Alvarez, Robert	HS	Teacher of Special Education	Step E-08	\$73,130.00	7	Quinn (Retirement)	9/1/16-6/30/17
Harnett, Christopher	HS	Teacher of English	Step C-01	\$49,190.00	8	Turner (Retirement)	9/1/16-6/30/17
Mainieri, Dora	LR	Psychologist Child Study Team	Step F-01	\$58,410.00	9	New Position	9/1/16-6/30/17

FINANCE

A. BUSINESS OPERATIONS

The following items were approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Designation of bids for FVHD Project #4876 - Exterior Door Replacement at Matawan Regional High School as Purchases of Proprietary Goods and Services for the 2016-2017 School Year - ACTION ITEM

WHEREAS, the Matawan-Aberdeen Regional School District (“Board) has determined to undertake FVHD Project #4876 – Exterior Door Replacement at Matawan Regional High School, and

WHEREAS, N.J.A.C. 5:34-9.1 and N.J.S.A.18A:18A-15.d., permit the Board to classify bids for certain projects as proprietary purchases of goods due to their specialized nature, and

WHEREAS, based upon the advice and recommendation of its design professionals, the Board determined that it is in its best interests to require the use of brand name products for the replacements, modification and upgrades in the projects; and

WHEREAS, the specifications for the Project identify the keying system by Best Locks as the only acceptable product for these replacements, modification and/or upgrades in order to follow the District/Building Standards.

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the specifications for the Keying System Replacements to name equipment manufactured by Best Locks.

2. Designation of bids for FVHD Project #4877 - Home Economics Room Renovation at Matawan Regional High School as Purchases of Proprietary Goods and Services for the 2016-2017 School Year - ACTION ITEM

WHEREAS, the Matawan-Aberdeen Regional School District (“Board) has determined to undertake FVHD Project #4876 – Home Economics Room Renovation at Matawan Regional High School, and

WHEREAS, N.J.A.C. 5:34-9.1 and N.J.S.A.18A:18A-15.d., permit the Board to classify bids for certain projects as proprietary purchases of goods due to their specialized nature, and

WHEREAS, based upon the advice and recommendation of its design professionals, the Board determined that it is in its best interests to require the use of brand name products for the replacements, modification and upgrades in the projects; and

WHEREAS, the specifications for the Project identify the keying system by Best Locks as the only acceptable product for these replacements, modification and/or upgrades in order to follow the District/Building Standards.

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the specifications for the Keying System Replacements to name equipment manufactured by Best Locks.

X. UNFINISHED BUSINESS

There was none.

XI. NEW BUSINESS

Dr. Majka noted that this Wednesday was the last day of MOST Program for this year. There will be a celebration that starts promptly at 4 PM.

XII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

A member of the public stated that the Monmouth County Education Association started an awards program. Both “Where Angels Play” and the MOST Program won. There will be an event to celebrate their accomplishments at IPlay America. Dr. Majka inquired as to when the event starts. The member of the public stated he will share that information with the Board.

XIII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of Confidential Student Matters – HIB Reports; Confidential Personnel Matters – Employee Performance and Confidential Legal Matters – Litigation Update. The subject matter of this discussion will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

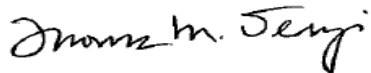
It was moved by Ms. Gentile, seconded by Ms. Nappi that the Board convene in Executive Session and approved by a unanimous roll call vote at 7:29 pm.

The Board returned to Open Session at 8:40 pm.

XVI. ADJOURNMENT

On a motion by Ms. Nappi, seconded by Ms. Gentile and a unanimous voice vote the Board adjourned the meeting at 8:41 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Thomas M. Venanzi". The signature is written in a cursive, flowing style.

Thomas M. Venanzi
Interim School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
May 9, 2016**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Eyler, Aaron	MS	6/10/2016	Brookdale Community College Lincroft, NJ	Strauss Esmay Associates 31st Annual Educational Policy & School Law Seminar	\$50.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00**	NO
Jones, Karen	CO	6/10/2016	Brookdale Community College Lincroft, NJ	Strauss Esmay Associates 31st Annual Educational Policy & School Law Seminar	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Walsh, Brian	CO	6/10/2016	Brookdale Community College Lincroft, NJ	Strauss Esmay Associates 31st Annual Educational Policy & School Law Seminar	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bombardier, John	CO	7/13/2016	NJPSA Monroe Twp., NJ	NJPSA/FEA Compliance to Quality, Getting the Most out of Administrator Goals	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	NO
Lazar, Betsy	CO	7/13/2016	American Hotel Freehold, NJ	National Seminars Training Organizing & Managing Accounts Payable	\$199.00***	\$6.13***	\$0.00	\$0.00	\$0.00	\$205.13***	NO
Eyler, Aaron	MS	7/27/2016	NJPSA Monroe Township, NJ	EdCamp Exit 8A: Reimagining Learning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Tobia, Mona	MS	7/27/2016	NJPSA Monroe Township, NJ	EdCamp Exit 8A: Reimagining Learning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
									TOTAL	\$2,275.11	

*Amount being charged to Account #11-000-223-580-04-0000-0

**Amount being charged to Account #11-000-230-585-11-0000-0

***Amount being charged to Account #11-000-251-580-11-0000-0

Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day NTE: \$592.50

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
May 9, 2016

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS- PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO