

MISSION STATEMENT

We are committed to achieving the NJ Core Curriculum Content and Common Core State Standards in all areas, and providing a safe and supportive environment where students are inspired, empowered, and encouraged to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on February 22, 2016, Strathmore Elementary School, 282 Church Street, Aberdeen, NJ.

I. CALL TO ORDER

Vice President, Dr. Delaney called the Regular Action Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

Lindsay Teubner led the Board in the Pledge of Allegiance.

III. STATEMENT OF ADEQUATE NOTICE

Dr. Delaney read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 19, 2015. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Dr. Jeff Delaney - Vice President	Mr. Kenneth Aitken
	Mr. Weymouth Brittingham - (arrived @ 7:42 pm)	Ms. Allison Friedman
	Ms. Kathleen Gentile	Ms. Tara Martinez
	Ms. Joelle Nappi	Ms. Africa Nelson

Absent: Ms. Anissa Esposito

Also Present: Dr. Joseph Majka, Superintendent of Schools
Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction
Mr. Thomas M. Venanzi, Interim School Business Administrator/Board Secretary
Mr. Brian Walsh, Director of Personnel
Ms. Nelyda Perez, Director of Special Services
Mr. David Rubin, Board Attorney

V. MINUTES

It was moved by Ms. Martinez seconded by Ms. Nappi and approved by a unanimous roll call vote to approve the following minutes. Mr. Aitken abstained from the minutes of the February 8, 2016 Committee of the Whole and Executive Session meetings.

Minutes of January 28, 2016, Regular Action Meeting
 Minutes of January 28, 2016, Executive Session
 Minutes of February 8, 2016, Committee of the Whole Meeting
 Minutes of February 8, 2016, Executive Session

VI. SUPERINTENDENT’S REPORT

Superintendent of Schools, Dr. Majka introduced Ms. Kelly Bera, Principal of Strathmore Elementary School.

Ms. Bera presented the highlights and recognitions of Strathmore Elementary School. She introduced Strathmore’s 3rd grade ensemble who performed “Play that Music.”

The school principals, students and Dr. Majka presented certificates of recognition to the following teachers and professionals of the year:

Teacher of the Year 2015-2016

Sonali Anderson	Cambridge Park Elementary School
Susan Generoso	Cliffwood Elementary School
Jill Donovan	Ravine Drive Elementary School
Sheryl Preiser	Strathmore Elementary School
Casey Barilka	Lloyd Road Elementary School
Samantha Dansky	Matawan-Aberdeen Middle School
Mary Jane Friscia	Matawan Regional High School

Educational Services Professional of the Year 2015-2016

Jacqueline Kruzik	Cambridge Park Elementary School
Mary Ann Reese	Cliffwood Elementary School
Barbara Danback	Ravine Drive Elementary School
Linda Gumina	Strathmore Elementary School
Rosalie Preuss (Absent)	Lloyd Road Elementary school
Joy Edelstein	Matawan-Aberdeen Middle School
Donna Godowski	Matawan Regional High School

Mr. Brittingham arrived to the meeting at 7:42 pm.

Mr. Rubin reviewed the New Jersey School Boards Code of Ethics with the Board through a PowerPoint presentation.

Mr. Venanzi gave the 2016-2017 budget presentation to the Board through a PowerPoint presentation.

VII. STUDENT REPRESENTATIVE’S REPORT

The student representative, Adam Elliot made the following statements:

The Cliffwood Elementary School staff, students and community participated in the “Jump Rope for Heart” fundraiser.

Ravine Drive Elementary School is working to remodel their library into a movie theater for author Paul Zalinski. In addition, the kindergartners celebrated the 100th day of school.

Some Lloyd Road students competed in the Continental Math Olympics this month through the tier III enrichment program. Mr. Eliot congratulated the students who received perfect scores.

Middle School student Anthony Fosu competed in the Superior Court competition which celebrated black history month. The middle school was selected to participate in the Google Expedition program which takes students on a virtual trip.

Congratulations to Sam Turner who was voted Winter Track Coach of the Year. The High School STEM academy students participated in Brain Bee competition and had a strong showing. In addition, the spring musical “Foot Loose” will take place the weekend of March 18th.

VIII. CURRICULUM AND INSTRUCTION

Dr. Jones reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Ms. Gentile and seconded by Ms. Nappi.

A member of the Board stated that on the New Jersey School Boards website, the cost of the technology conference registration fee was lowered to \$99. Dr. Majka addressed the concern.

IX. PERSONNEL

Mr. Walsh reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Ms. Martinez and seconded by Ms. Nelson.

X. FINANCE/TRANSPORTATION

Mr. Venanzi reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Mr. Aitken and seconded by Ms. Gentile.

A member of the Board had several questions regarding Mr. Venanzi’s budget presentation along with a question about the referendum. Mr. Venanzi addressed the concerns.

A member of the Board stated that she appreciated Mr. Venanzi going through the current budget line by line when he arrived to the district.

A member of the Board had a question regarding agenda item B1. The question involved why our District was paying for the student’s transportation. Mr. Venanzi and Mr. Rubin addressed the concern.

XI. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

There were none.

XII. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the co-curricular Book Club at Matawan Regional High School, a student proposed activity. Thirty-two students have signed on to the original proposal and Zachary Gross and Harvey Leuin have volunteered as advisors for the remainder of the 2015-2016 school year.

Rationale: The purpose of the Book Club is for students to explore recreational reading beyond the school day. Students will select, read, and discuss literature and/or non-fiction titles after school, through in-person and digital communication. Faculty advisors will guide students to extend English Language Arts reading, speaking, and listening skills through book discussions.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an overnight field trip for the Matawan Regional High School Winter Guard to Wildwood, NJ from April 28 to May 1, 2016.

Itemized Costs: Fundraising: \$ 480.00
 Student Cost: \$2,560.00 (16 students @ \$160.00 each)
 District Cost: \$ 588.00 substitutes

District Costs: \$588.00 **Account #:** 11-190-100-320-11-0000-2

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the revised curricula for the following courses:

High School Curriculum Guides
Oral Communications
Play Production

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the ESEA 2015 Participation Rate Accountability Action Plan.

Rationale: The federal Elementary and Secondary Education Act (ESEA) requires that states use the results from their statewide assessment system (i.e.; PARCC) to measure the academic progress of students. Additionally, ninety-five percent (95%) of students enrolled in a tested grade must participate in the statewide assessment for a district or a school to meet the participation requirement. Since the district did not satisfy the 95% participation rate for the 2015 PARCC assessment, an accountability action plan is required to document the district's efforts to implement strategies to increase PARCC participation for the subgroups that did not meet the 95% participation.

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend out of district placements for the 2015 – 2016 school year and ESY program:

Student	Classification	School	Reason	Cost	Dates
161939	Preschool Disabled	Hawkswood	Per IEP	\$25,189.60	2/22/2016 – 6/18/2016
161940	Preschool Disabled	Hawkswood	Per IEP	\$25,189.60	2/22/2016 – 6/18/2016
159590	Other Health Impaired	Collier	Per IEP	\$52,200.00	1/21/2016 – 6/22/2016 (retroactive)
161472	Autistic	Collier	Per IEP	\$52,200.00	1/21/2016 – 6/22/2016 (retroactive)
161166	General Education Student	Tinton Falls	DCP&P Placement	\$16,183.00	11/25/2015 – 6/30/2016 (retroactive)

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

Student	Provider	Cost	Dates
157517	Daytop	\$120.00/day	12/22/2015 – 12/23/2015 (retroactive)
155227	New Hope	\$550.00/week	1/7/2016 – 2/18/2016 (retroactive)
154237	New Hope	\$550.00/week	10/1/2015 – 3/1/2016 (retroactive)
159637	*P.E.S.I.	\$35.00/hour	1/5/2016 -2/16/2016 (retroactive)
154920	*P.E.S.I.	\$35.00/hour	1/4/2016 – 2/17/2016 (retroactive)
159258	*Education Inc.	\$35.00/hour	2/3/2016 – 2/16/2016 (retroactive)

*Department of Education approved provider

Cost: NTE: \$3,000.00 each **Account #:** 11-150-100-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve New Hope Psychological Services on an as needed basis for the remainder of the 2015-2016 school year.

Type of Service	Cost
Psychological and Educational Evaluations	\$500.00 each evaluation

Rationale: Various evaluations must be completed as per N.J.A.C. 6A:14 based on individual student need.

Cost: NTE: \$3,000.00 **Account #:** 20-250-100-320-09-0000-0

PERSONNEL

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATION/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	LOC	Position	Reason	Date of Hire	Effective Dates
Quinn, Kathleen E.	HS	Teacher of Special Education	Retirement	09/01/1987	06/30/2016
McGuinness, Linda	HS	Secretary 12 Months	Retirement	10/26/1993	06/30/2016
Gorman, Rebecca	CL	Teacher of Music	Retirement	09/01/1978	03/31/2016
Kostelnik, Karen	CO	Transportation Assistant Part Time	Resignation	09/28/2010	02/19/2016 (Retroactive)

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	LOC	Position	Type of Leave	With/W/O Pay	Effective Dates
Morillo, Debra	RD	School Librarian/Media Specialist	Personal Leave NJ FLA	Without Pay	02/01/2016 – 02/05/2016 (Retroactive)
Firestine-Smith, Aimee	LR	Elementary Teacher	Personal Leave	Without Pay	02/12/2016 (Retroactive)
Kelly, Suzette	CL	Teacher of Art	Maternity Leave Disability Phase FMLA	With Pay Without Pay	02/26/2016 – 04/06/2016 04/07/2016 – 05/20/2016 <small>Amended Dates Previously Approved 12/14/15</small>
Polakowski, Shannon	CL	Teacher of Special Education	NJ FLA	Without Pay	01/20/2016 – 01/29/2016 (Retroactive)
Foti, Stephanie	LR	Teacher of Special Education	Personal	Without Pay	05/23/2016
Baumert, Deana	MA	Teacher of Special Education	Personal	Without Pay	03/07/2016 – 03/09/2016
Grasso, Andrea	HS	Guidance Counselor	Personal	Without Pay	05/16/2016
Blodgett, Madeleine	HS	Teacher of World Language	Personal	Without Pay	05/13/2016
Caldwell, Sheila	CO	Nurse	Personal	Without Pay	03/10/2016 – 03/11/2016

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. Appointments

Name	LOC	Position	Step	Salary/Stipend	# Int	Replace Reason	Effective Dates
Clark, Janet	CO	Transportation Assistant Part Time	Step-01	\$19.65/Hour	4	Kostelnik (Resignation)	02/23/2016 – 06/30/2016
Groody, Ann	CO	Secretary 12 Months	Step -01-02	\$25,970.00 + BA Stipend \$1,485.00 (\$27,455.00) (Pro-rated)	4	Uriarte (Transfer)	02/23/2016 – 06/30/2016
Kaeser, Regina	CO	Interim Transportation Coordinator	Step -01	\$78,563.00 (Pro-rated)	4	Schwegler (Resignation)	02/06/2016 – 06/30/2016 (Retroactive)
Beatrice, Kathleen	CO	Interim Dispatcher Bus/Van Driver	Step -01	\$34,590.50 (Pro-rated)	1	Kaeser (Interim)	02/06/2016 – 06/30/2016 (Retroactive)

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. Salary Adjustments – MRTA

Name	LOC	From Step/Salary	To Step/Salary	Institution
Weinstein, Bonnie	LR	C-05-06 \$48,530.00 Bachelor's Degree	E-05-06 \$55,710.00 Master's Degree	Thomas Edison
Generoso, Susan	CL	E-05-06 \$55,710.00 Master's Degree	F-05-06 \$58,030.00 Master's Degree + 30	NJ EXCEL

Rationale: Additional College Credits/Degrees Earned

Cost: Per MRTA 2015/2016 Salary Guide **Account Number:** Contractual Salaries – Effective 02/01/2016 (Retroactive)

3. Substitutes

CATEGORY	ACCOUNT NUMBER
TRANSPORTATION	11-000-270-160-11-0000-9
Navarro, Victor A.	Bus/Van Driver
Weaver, Mary E.	Transportation Assistant
Howell, Matthew	Transportation Assistant
Poulsen, Nicole	Transportation Assistant
Mc Carthy, Donna A.	Transportation Assistant

4. College Student Observer/Teacher(s)

Name	College	Cooperating Teacher and/or Administrator	School/Area
Long, Matthew	Brookdale Community College	Layton, Leah	MAMS – Special Education Student Observer February 2016 – June 2016
Castriciano, Anthony	Brookdale Community College	Eisenberg, Randi	LR – Elementary – All Subjects Student Observer February 2016 – June 2016
Rigo, Kristen	Brookdale Community College	Herman, Carolyn Weinstein, Bonnie	LR – Elementary – All Subjects Student Observer February 2016 – June 2016
Aellis, Steven	Brookdale	Carnovsky, Robert	HS – History Student Observer February

Name	College	Cooperating Teacher and/or Administrator	School/Area
	Community College		2016 – June 2016

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None **Effective Date:** 2015/2016 School Year

5. Kindergarten Registration – Central Office

Name	Position	Hours	Cost/Hour	LOC
Berdel, Brad	Safety and Security Monitor Kindergarten Registration	8:00AM – 1:00PM 5 Hours	Per Diem Rate	Central Office Board Room

Effective Date: March 12, 2016 and March 19, 2016

6. Mentor – 2015/2016 School Year

Name	Subject	LOC
Lasko, Dawn	Elementary – All Subjects	CL

Rationale: To assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth, by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A9B-8.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

Effective Date: 2015/2016 School Year

7. Curriculum and Instruction – Language Arts Committee Grades K-8

Position	Name	Hours	Activity	Cost/Hour	Total cost \$3,600	LOC
Literacy Coaches	Berman, Lauren Colao, Raquel	12 hours to be shared	Review, develop and revise curriculum, instructional resources and assessments for Language Arts Grades K-8	\$30/Hr.	\$180 each	CO
Kindergarten	Lenihan, Christine Marion, Colleen	12 hours to be shared	Review, develop and revise curriculum, instructional resources and assessments for Language Arts Grades K-8	\$30/Hr.	\$180 each	CO
1 st Grade	Barry, Tara Hudak, Jennifer Lo Preto, Gabrielle	12 hours to be shared	Review, develop and revise curriculum, instructional resources and assessments for Language Arts Grades K-8	\$30/Hr.	\$120 each	CO
2 nd Grade	Maiello, Regina Sullam, Joanne	12 hours to be shared	Review, develop and revise curriculum, instructional resources and assessments for Language Arts Grades K-8	\$30/Hr.	\$180 each	CO
3 rd Grade	Bruder, Angela Pappas, Alyssa	12 hours to be shared	Review, develop and revise curriculum, instructional resources and assessments for Language Arts Grades K-8	\$30/Hr.	\$180 each	CO
4 th Grade	Flynn, Nancy Levine-Nikolic,	12 hours to be shared	Review, develop and revise curriculum, instructional resources	\$30/Hr.	\$120 each	CO

Position	Name	Hours	Activity	Cost/Hour	Total cost \$3,600	LOC
	Alissa Reistrom, Meghan		and assessments for Language Arts Grades K-8			
5 th Grade	Flynn, Nancy Kyvelos, Susan Lazur Maggie	12 hours to be shared	Review, develop and revise curriculum, instructional resources and assessments for Language Arts Grades K-8	\$30/Hr.	\$120 each	CO
6 th Grade	Crawford, Emily Raiola, Amy	12 hours to be shared	Review, develop and revise curriculum, instructional resources and assessments for Language Arts Grades K-8	\$30/Hr.	\$180 each	CO
7 th Grade	Monro, Christine Nilsen, Kristine	12 hours to be shared	Review, develop and revise curriculum, instructional resources and assessments for Language Arts Grades K-8	\$30/Hr.	\$180 each	CO
8 th Grade	Dansky, Samantha Spafford, Dana	12 hours to be shared	Review, develop and revise curriculum, instructional resources and assessments for Language Arts Grades K-8	\$30/Hr.	\$180 each	CO

Account Number: 11-000-221-104-04-40-2

8. Curriculum & Instruction - Pacing Guide For New 2016-2017 Global Humanities Academy

Name	Position	Staff	Activity	Max Hours	Cost/Hour	Total Cost	LOC
Moller, Jennifer Mc Dede, Maria Wegryzn, Louise Harrington, Meghan	Global Humanities I Global Humanities II	4 (2 ELA and 2 Social Studies)	Create curriculum and pacing guide for new 2016-2017 Global Humanities Academy in UBD format using Rubicon Atlas (new curriculum development and mapping software purchased by the district). These curriculum guides will integrate both ELA and Social Studies	120 Hours (60 hours per course which integrates 2 separate content areas)	\$30	\$3,600	HS

Account Number: 11-000-221-104-04-0000-2

9. Curriculum & Instruction – Curriculum Revisions

Name	Position	Staff	Activity	Max Hours	Cost/Hour	Total Cost	LOC
a) Mescal, Debra/ De Be Voise, Margaret b) Hillyer, Patricia Reynolds, Dustin c) Towle, Catherine	MS Science a) Science 6 b) Science 7 c) Science 8	5	Revise curriculum and pacing guide to align with the Next Generation Science Standards (NGSS) using Rubicon Atlas Curriculum Mapping Software	60 hours (20 hours per course)	\$30	\$1,800	CO
c) Servidio, Paul, Dr. i) Massimini, Geoffrey j) Servidio, Paul, Dr.	HS Science –Existing Full Year Course Revisions a) Lab Biology b) Lab Bio Honors c) Molecular Cell Biology d) Lab Chemistry e) Lab Chemistry Honors f) Lab Physics g) Lab Physics Honors h) Physics of the 21st Century i) Lab Anatomy and Physiology j) Lab Anatomy and Physiology Honors k) Oceanography l) Academy Engineering	12	Revise curriculum and pacing guide to align with the Next Generation Science Standards (NGSS) using Rubicon Atlas Curriculum Mapping Software	240 (20 hours per course)	\$30	\$7,200	CO

Rationale: Fulfills the requirement by the NJDOE to align all middle and high school science curricular to the NGSS by September 2016. Teachers have been receiving ongoing professional development to support the transition to these new standards prior to beginning the curriculum revision process. The approval of hours for MS and HS curriculum writing will allow the district to begin the curriculum revision process prior to the summer when many staff has vacations and other obligations planned. This will also allow curriculum designers ample time to elicit feedback from colleges who may not be available in the summer months. The hours for MS and HS science curriculum writing were budgeted through Curriculum and Instruction for the 2015-2016 school year.

Account Number: 11-000-221-104-04-0000-2

10. Home Instruction

ID No.	Subject/Class	LOC	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total No. of Hour Per Subject/Class	Effective Dates
156094	French 1	HS	Blodgett, Madeleine	Blodgett, Madeleine	2	6	12	11/25/2015 – 01/15/2016 (Retroactive)
161486	General Instruction	CP	Rocco, Sandra	Rocco, Sandra	10	22	220	01/08/2016 – 06/30/2016 (Retroactive)
161486	Speech	CP	Molinari, Doreen	D'Angelo, Christine	0.33	22	7.25	01/08/2016 – 06/30/2016 (Retroactive)
158377	ELA/SS	LR	Peterson, Ellen	Longo, Andrea	2	4	8	02/08/2016 – 03/04/2016 (Retroactive)
158377	Math	LR	Firestine-Smith, Aimee	Longo, Andrea	1	4	4	02/08/2016 – 03/04/2016 (Retroactive)
158377	Science	LR	Firestine-Smith, Aimee	Longo, Andrea	1	4	4	02/08/2016 – 03/04/2016 (Retroactive)

Account Number: 11-150-100-101-11-0000-1

11. Extra-Curricular/Hourly Activities

Name	School	Activity	Position	2015/2016 Stipend	Effective Date
Brown, Eric	HS	Strength & Conditioning Weight Training Spring	Instructor	\$25.00/Hour	Spring 2015/2016 School Year
Warren, Michael	HS	One to One Aide After School Program	Instructional Assistant	Per Diem	January 2016 – June 2016

NOTE: The law on background checks requires ultimate clearance prior to any employment final.

12. Volunteers – 2015/2016 School Year

Name	Activity
Holmes, Mark	Baseball
Citro, Nicholas	Strength & Conditioning

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

13. Other

A. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of February 8, 2016.

Incidents Reported	Confirmed HIB Incidents
4	1

FINANCE/TRASPORTATION

The following items were then approved by a unanimous roll call vote.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

- 1. Payroll for January 2016 and Bills List for February 2016** (Available for review in Board Secretary’s Office)
Policy #6470 Payment of Claims

January 2016, Payroll	\$3,492,281.36
February 2016, Bills List	\$2,574,710.31
TOTAL	\$6,066,991.67

- 2. Transfer of Funds for January 2016** (Available for review in Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, exceeds the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1, and

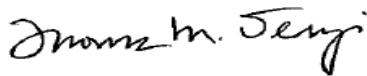
WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **January 2016** as presented.

3. S-1701 Reporting for January 2016
Board Secretary Report for **January 2016**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **January 2016**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **January 31, 2016**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Thomas M. Venanzi
Board Secretary

February 22, 2016
Date

4. Resolution Approving Professional Development/Coach Services Contract – RFP 16-06

On January 21, 2016 at 10:00 AM, one (1) proposal for Professional Development/Coach Services was received from the following:

Staff Development & Workshops, Inc.	1427 14 th Street, Lakewood, NJ 08701
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Upon review by Mr. Thomas M. Venanzi, Interim School Business Administrator/Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, your Committee of the Whole hereby recommends the award of contract for Professional Development/Coach Services as follows:

Staff Development Workshops, Inc.	\$1,500.00 per diem
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Purpose of Contract

To provide professional development and coaching support for 6-12 teachers to support the implementation of Science, Technology, Engineering, and Math (STEM) and the alignment of STEM curricula and instruction to the Next Generation Science Standards (NGSS).

Evaluation Process:

The respondents’ proposals were reviewed and evaluated by the following Evaluation Committee:

- Mr. John Bombardier, Director of Curriculum & Instruction
- Ms. Darlene Gallagher, Confidential Secretary
- Ms. Francine Ferrara, Confidential Secretary

- using the following criteria:
- I. Technical Criteria
 - II. Management Criteria
 - III. Cost Criteria

Methodology of Awarding Contract:

The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points
I.	Technical Criteria A. Description of Services	50
II.	Management Criteria A. Business Management B. Qualifications; Relevant Experience	30
III.	Cost Criteria A. Fee Proposal	20

Selection of Vendor

Staff Development Workshops, Inc. is able to provide all of the requested professional development and coaching services specified in the RFP that was submitted.

The term of contract will be from February 2016 through June 2016.

Total estimated contract amounts as follows:

GAAP Account #: 11-000-221-320-04-0000-0 **Contract not to exceed \$21,000.00**

5. Resolution Approving Everyday Math Consultant Services Contract – RFP 16-07

On January 21, 2016 at 11:00 AM, one (1) proposal for Everyday Math Consultant Services was received from the following:

Jacqueline C. Fox	2009 Northbrook Drive, Lancaster, PA 17601
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Upon review by Mr. Thomas M. Venanzi, Interim School Business Administrator, Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, your Committee of the Whole hereby recommends the award of contract for Everyday Math Consultant Services as follows:

Jacqueline C. Fox	\$1,300.00 per diem
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Purpose of Contract

To provide professional development training and coaching to support the implementation of the Everyday Mathematics Version 4 (EM4) for K-5 teachers. The district will be implementing the newest version of the Everyday Math program in grades 3-5 which necessitates the need to provide targeted coaching and technical assistance to ensure program fidelity.

Evaluation Process:

The respondents’ proposals were reviewed and evaluated by the following Evaluation Committee:

- Mr. John Bombardier, Director of Curriculum & Instruction
- Ms. Darlene Gallagher, Confidential Secretary
- Ms. Francine Ferrara, Confidential Secretary

using the following criteria: I. Technical Criteria
II. Management Criteria
III. Cost Criteria

Methodology of Awarding Contract:

The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points
I.	Technical Criteria A. Description of Services	50
II.	Management Criteria A. Business Management B. Qualifications; Relevant Experience	30
III.	Cost Criteria A. Fee Proposal	20

Selection of Vendor

Due to the grade specific needs related to the implementation of the new Everyday Math Program (EM4) Jacqueline Fox was selected to provide training and coaching. Jacqueline Fox is an independent Math Consultant who specializes in training and coaching support and will work collaboratively to support all K-5 math teachers.

The term of contract will be from February 2016 through June 2016.

Total estimated contract amounts as follows:

Contract not to exceed **\$22,555.75**

GAAP Account #: 20-270-200-320-00-0000-0 \$ 5,442.75
 20-231-200-320-09-0000-0 \$17,113.00

6. ATC and Unit Replacement at Matawan Regional High School Rehabilitation-FVHD #4583 Resolution Ratifying Change Order # 1-Contract No. 3-Electrical Work

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for work in accordance with specifications prepared for the ATC and Unit Replacement at Matawan Regional High School (“the Work”); and

WHEREAS, on April 16, 2015, bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on April 16, 2015, the Board awarded the Contract for the Electrical Work in the amount not to exceed \$141,271.00 to Sun Electrical 308 Drum Point Road, Brick, NJ; and

WHEREAS, the change order # 1 – Electrical Work in question calls for the following:

\$1,924.94 – cost to relocate existing panel in Classroom 409 to new panel in Room 403.

WHEREAS, the net cost of the aforementioned changes to the original project is \$924.94; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3 #10 et. seq., the described changes to the original project are permitted to be achieved up to 20% of the original cost of the project through a change order.

NOW, THEREFORE BE IT RESOLVED that the Board hereby approve the issuance of Change Order # 1 to the contract with Sun Electrical – leaving a balance in the original \$1,000.00 allowance for electrical work of \$0.00 and an increase in the contract amount of \$924.94.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

GAAP Account: 12-000-400-450-12-0000-0

Rationale: The removal of the electrical panel in room 409 and relocation of circuits to room 403 was necessary due to a code violation.

7. Purchase of Chrome Books and Headsets for the 2015-2016 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

Vendor	CDW-G
MRESC Contract	MRESC Co-Op Bid # 65MCECCPS 15/16-11
Account	20-241-100-610-00-0000-0 (Title III)
Amount	\$15,508.64
Description	(56) HP SB Chrome Books and (56) Clearchat USB Mic Headsets

Rationale: The chrome books and headsets are needed for the ESL program to take the Access for English Language Learners (ELLs) exams at all schools.

8. Carry-over of Funds from FY 2014-15 for the IDEA Basic and Preschool Grants

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve submission to the State Department of Education request for carry-over IDEA Grant funds for the FY 2014-15 for IDEA Basic and Preschool as follows:

Basic	\$35,751
Preschool	\$849

Rationale: The program proposal change is a result of prior Director projecting to start a program that has not yet begun. We will utilize the monies for additional coaching days and consultation addressing literacy and behaviors.

9. Fire and Security Drills

The following Fire and Security Drills occurred during January 2016:

School Name	Security Drill Type	Date & Time
Cambridge Park Preschool	Bomb Threat	1/22/16 @ 1:30 pm
Cambridge Park Preschool	Fire Drill	1/12/16 @ 11:00 am
Strathmore Elementary School	Lockdown	1/4/16 @ 9:45 am
Strathmore Elementary School	Fire Drill	1/7/16 @ 9:30 am
Cliffwood Elementary School	Active Shooter	1/12/16 @ 2:33 pm
Cliffwood Elementary School	Fire Drill	1/7/16 @ 3:00 pm
Lloyd Road Elementary School	Active Shooter	1/6/16 @ 10:45 am
Lloyd Road Elementary School	Fire Drill	1/28/16 @ 10:40 am
Matawan-Aberdeen Middle School	Active Shooter	1/8/16 @ 1:25 pm
Matawan-Aberdeen Middle School	Fire Drill	1/27/16 @ 9:00 am
Ravine Drive Elementary School	Lockdown	1/6/16 @ 9:50 am
Ravine Drive Elementary School	Fire Drill	1/7/16 @ 2:27 pm
Matawan Regional High School	Active shooter	1/15/16 @ 9:15 am
Matawan Regional High School	Fire Drill	1/7/16 @ 1:30 pm

B. TRANSPORTATION

1. Award of Joint Transportation Route for the 2015-2016 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Route for the 2015-2016 school year with Matawan-Aberdeen Regional School District as the Joiner District.

RTE#	Destination	Host	Joiner	# of Days	Joiner Per Diem	Eff Dates	Estimated Cost
E5391	Atchinson Elem School	MOESC	MARSD	107	\$119.63	01/07/16 - 06/30/16	\$12,800.41

Rationale: Route is required to transport a student placed by DCP&P in Keyport foster care and attending school in Tinton Falls for the 2015-2016 School year.

XIII. UNFINISHED BUSINESS

There was none.

XIV. NEW BUSINESS

A member of the Board thanked Dr. Jones who sent her the obituary for Mr. Eugene Vina. He was a custodian at Ravine Drive and was well liked by the students and staff. She just wanted to acknowledge his passing.

XV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

There were none.

XVI. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Confidential Student Matters - HIB Reports, Confidential Legal Matters – Litigation Update, Confidential Financial Matters – Food Service Operations and Confidential Financial Matters – Transportation Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

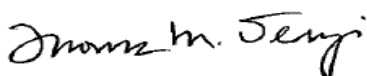
It was moved by Ms. Martinez, seconded by Ms. Nappi that the Board convene in Executive Session and approved by a unanimous voice vote at 8:52 pm.

The Board returned to Open Session at 9:30 pm.

XVII. ADJOURNMENT

On a motion by Ms. Gentile, seconded by Ms. Nelson and a unanimous roll call vote the Board adjourned the meeting at 9:31 pm.

Respectfully submitted,



Thomas M. Venanzi
Interim School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
February 22, 2016**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Kish, Sheryl	HS	2/25/2016, 3/10/2016, 3/24/2016, 4/14/2016, 4/21/2016	Monmouth University West Long Branch, NJ	Mentoring Yearlong Teacher Candidates	\$0.00	\$63.55*	\$0.00	\$0.00	\$0.00	\$63.55*	NO
McDede, Maria	HS	2/25/2016, 3/10/2016, 3/24/2016, 4/14/2016, 4/21/2016	Monmouth University West Long Branch, NJ	Mentoring Yearlong Teacher Candidates	\$0.00	\$55.50*	\$0.00	\$0.00	\$0.00	\$55.50*	NO
Hickey, JoAnn	CL	2/29/2016	Colts Neck Board of Education Colts Neck, NJ	K-8 Enrichment/Gifted & Talented Teachers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Bombardier, John	CO	3/3/2016	Forsgate Country Club Monroe Twp., NJ	McGraw Hill Education NGSS C3 - Conception, Connection, Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Dugal, Kevin	CO	3/3/2016	Princeton Marriott Princeton, NJ	New Jersey School Board Association Technology Conference	\$200.00****	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00****	NO
Bakley, Sarah	ST	3/4/2016	FEA Conference Center Monroe, NJ	NJPSA/FEA Unraveling the Mysteries of Learning to Learn	\$149.00*	\$2.98*	\$0.00	\$0.00	\$0.00	\$151.98*	NO
Van Horn, Mark	LR	3/7/2016	Forsgate Country Club Monroe Twp., NJ	New Jersey Department of Education 2016 PARCC Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Freshnock, Lauren	MS	3/14/2016	FEA Conference Center Monroe, NJ	Don't Eat the Marshmallow! Closing the Gap Through Developing Executive Functioning	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
February 22, 2016**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Layton, Leah	MS	3/14/2016	FEA Conference Center Monroe, NJ	Don't Eat the Marshmallow! Closing the Gap Through Developing Executive Functioning	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	YES
Starr, Diana	MS	3/14/2016	FEA Conference Center Monroe, NJ	Don't Eat the Marshmallow! Closing the Gap Through Developing Executive Functioning	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	YES
Grasso, Andrea	HS	3/15/2016	Rider University Lawrenceville, NJ	New Jersey Association for College Admissions Counseling Naviance Users Group	\$0.00	\$21.95*	\$0.00	\$0.00	\$0.00	\$21.95*	NO
Ambrose, Stephanie	ST	3/16/2016	Boys & Girls Club of America Lodi, NJ	EIRC Dyslexia: What Educators Need to Know	\$129.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$129.00*	YES
Bartlett, Mallory	MS	3/16/2016	The Mills at Spring Lake Spring Lake, NJ	Monmouth County Director's of Special Education Effective Autism Programs	\$50.00*	\$3.22*	\$0.00	\$0.00	\$0.00	\$53.22*	NO
Certa, Anthony	HS	3/16/2016	The Mills at Spring Lake Spring Lake, NJ	Monmouth County Director's of Special Education Effective Autism Programs	\$50.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00*	YES
Murphy, Tara	CL	3/16/2016	The Mills at Spring Lake Spring Lake, NJ	Monmouth County Director's of Special Education Effective Autism Programs	\$50.00*	\$13.50*	\$0.00	\$0.00	\$0.00	\$63.50*	NO
Nangano, Jennifer	HS	3/16/2016	The Mills at Spring Lake Spring Lake, NJ	Monmouth County Director's of Special Education Effective Autism Programs	\$50.00*	\$1.93*	\$0.00	\$0.00	\$0.00	\$51.93*	NO
Saccomondo, Kristina	CP	3/16/2016	The Mills at Spring Lake Spring Lake, NJ	Monmouth County Director's of Special Education Effective Autism Programs	\$50.00*	\$10.10*	\$0.00	\$0.00	\$0.00	\$60.10*	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
February 22, 2016**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS- PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Eyler, Aaron	MS	3/18/2016	NJPSA Monroe Twp., NJ	2016 Annual Legislative Conference and Membership Meeting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bombardier, John	CO	3/21/2016	Monmouth County Agricultural Building Freehold, NJ	New Jersey Department of Education Career Ready Practices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Gross, Zachary	HS	3/21/2016	Monmouth County Agricultural Building Freehold, NJ	New Jersey Department of Education Career Ready Practices	\$0.00	\$5.20*	\$0.00	\$0.00	\$0.00	\$5.20*	YES
Tyburczy, Phil	HS	3/22/2016	Golden Nugget Hotel & Casino Atlantic City, NJ	Directors of Athletics Association of New Jersey State Conference	\$350.00***	\$49.29***	\$0.00	\$0.00	\$0.00	\$399.29***	NO
DeLeonardo, Christine	CO	5/10/2016	Mt. Laurel, NJ	New Jersey Association of School Business Officials	\$50.00**	\$30.50**	\$10.00**	\$0.00	\$0.00	\$90.50**	NO
Weinstein, Bonnie	LR	5/21/2016	Rider University Lawrenceville, NJ	Evolving Educators Tomorrow's Classroom Today	\$49.00*	\$20.46*	\$0.00	\$0.00	\$0.00	\$69.46*	YES
Weinstein, Bonnie	LR	5/25/2016	Georgian Court University Lakewood, NJ	Google Garden State Summit featuring Google for Education	\$210.94*	\$16.74*	\$0.00	\$0.00	\$0.00	\$227.68*	YES
Palumbo, David	CO	6/8/2016, 6/9/2016, 6/10/2016	Borgata Hotel Atlantic City, NJ	New Jersey Association of School Business Officials 54th Annual NJASCO Conference	\$150.00**	\$41.54**	\$25.00**	\$250.00**	\$225.00**	\$691.54**	NO
Venanzi, Thomas	CO	6/8/2016, 6/9/2016, 6/10/2016	Borgata Hotel Atlantic City, NJ	New Jersey Association of School Business Officials 54th Annual NJASCO Conference	\$0.00	\$53.01**	\$25.00**	\$250.00**	\$225.00**	\$553.01**	NO
									TOTAL	\$4,041.41	

*Amount being charged to Account #11-000-223-580-04-0000-0

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
 BOARD OF EDUCATION REGULAR ACTION MEETING
 February 22, 2016**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS- PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
**Amount being charged to Account #11-000-251-580-11-0000-0											
***Amount being charged to Account #11-402-100-890-30-1402-0											
****Amount being charged to Account #11-000-230-580-01-0000-0											
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day NTE: \$1,066.50											
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT 2015 - 2016 SCHOOL CALENDAR

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="7">SEPTEMBER 2015</th></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table>	SEPTEMBER 2015							S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			<p>September: 2,3 Staff In-Service Day 4 - No School for Students & Staff 7 - Labor Day 8 - First Day for Students 14,15 Rosh Hashanah 23- Yom Kippur Total Days for Students: 14</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="7">FEBRUARY 2016</th></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td></td><td></td><td></td><td></td></tr> </table>	FEBRUARY 2016							S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29					<p>February: 3 - Half Day Students Pre-K-8 12 - Staff In-Service Day 15 - Presidents' Weekend Total Days for Students: 19</p>							
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KEY: = No School for Students Only
 = No School for Students & Staff
 = 1/2 Day Students & Staff
 = 1/2 Day Students Only

Marking Periods
 1: Sept 8-Nov 17 (45 days)
 2: Nov 18-Feb 2 (45 days)
 3: Feb 3-Apr 15 (45 days)
 4: Apr 18-June 23 (47 days*)

Progress Reports
 1st MP: Oct 14
 2nd MP: Dec 22
 3rd MP: Mar 8
 4th MP: May 18

**Total days for teaching staff: 189*
 Total days for students: 183***

PARENT CONFERENCE DATES (FOUR HOUR SESSIONS)		
11/19/15	Pre-K	Afternoon Conferences - CP
11/23/15	K-3	Afternoon CL, RD, ST
11/24/15	Pre-K-3	Evening CL, RD, ST, CP
12/01/15	HS	Afternoon Conferences - Grades 9-12
12/01/15	MS	Evening Conferences - Grades 6-8
12/02/15	HS	Evening Conferences - Grades 9-12
12/02/15	MS	Afternoon Conferences - Grades 6-8
12/15/15	HS	Afternoon Conferences - Grades 9-12
12/15/15	MS	Evening Conferences - Grades 6-8
12/16/15	HS	Evening Conferences - Grades 9-12
12/16/15	MS	Afternoon Conferences - Grades 6-8
01/20/16	LR	Afternoon Conferences - Grades 4-5
01/21/16	LR	Evening Conferences - Grades 4-5
01/26/16	LR	Afternoon Conferences - Grades 4-5
01/27/16	LR	Evening Conferences - Grades 4-5
03/02/16	Pre-K	Afternoon Conferences - CP
03/09/16	Pre-K-3	Evening CL, RD, ST, CP
03/10/16	K-3	Afternoon CL, RD, ST

***Note:** Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the last day of school for students and teachers will be reduced by one day, beginning June 24, in reverse order. If **additional** emergency closing days need to be made up, they will be deducted from subsequent days scheduled as days closed and/or added as half-days beginning June 24. Please note that May 27 will be used as a snow day once the 3 others have been exhausted.

Matawan-Aberdeen Regional School District staff must make vacation and personal plans with the understanding that if a revised schedule is implemented due to emergencies, etc., the Board will not grant personal leave, with or without pay, for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.

= Marking Period
 = Parent Conferences
 = Dates of proposed Board of Education meetings
 = Progress Reports

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

School Calendar 2016-2017

STAFF HOLIDAYS

MAINTENANCE HOLIDAYS

July	4	Independence Day
September	5	Labor Day
November	11	Veteran's Day (Observance)
November	24	Thanksgiving Day
November	25	Day after Thanksgiving
December	26	Christmas Day
December	27	Work day after Christmas
December	28	Undesignated #1
January	2	New Year's Day
February	17,20	President's Weekend
April	14	Good Friday
April	17	Undesignated #2
May	26	Undesignated #3
May	29	Memorial Day

12 MONTH STAFF HOLIDAYS

July	4	Independence Day
September	5	Labor Day
October	3,4	Rosh Hashanah
October	12	Yom Kippur
November	10, 11	NJEA Convention/Veterans Day
November	24	Thanksgiving Day
November	25	Day after Thanksgiving
December	26-30	Winter Recess
January	2	Winter Recess
January	16	Martin Luther King, Jr. Day
February	17,20	President's Weekend
April	10-17	Spring Break
May	26, 29	Memorial Day

BUS DRIVER HOLIDAYS

October	12	Columbus Day
November	11	Veteran's Day Observed
November	24	Thanksgiving Day
December	26	Christmas Day
January	2	New Year's Day
February	17,20	President's Weekend
April	14	Good Friday
May	29	Memorial Day

INSTRUCTIONAL/NON-INSTRUCTIONAL/ 10.5 MONTH SECRETARIAL HOLIDAYS

September	5	Labor Day
October	3,4	Rosh Hashanah
October	10	Teacher In-Service
October	12	Yom Kippur
November	10, 11	NJEA Convention/Veterans Day
November	24	Thanksgiving Day
November	25	Day after Thanksgiving
December	26-30	Winter Recess
January	2	Winter Recess
January	16	Martin Luther King, Jr. Day
March	10	Teacher In-Service
February	17,20	President's Weekend
April	10-17	Spring Break
May	26, 29	Memorial Day

Tentative Last Day of School June 23, 2017

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT School Calendar 2016-2017

TOTAL NUMBER OF DAYS

	<u>STUDENTS</u>	<u>TEACHERS</u>
September	19	21
October	17	18
November	18	18
December	17	17
January	20	20
February	18	18
March	22	23
April	14	14
May	21	21
June	17*	17*
TOTAL	183*	187*
		(With 4 Prof. Days included in count + 2 NJEA Days)
	*includes 3 snow days	

TEACHER PROFESSIONAL DEVELOPMENT DAYS

Thursday, September 1, 2016	Full Day	Teacher Workshops/Professional Development
Friday, September 2, 2016	Full Day	Teacher Workshops/Professional Development
Monday, October 10, 2016	Full Day	Teacher Workshops/Professional Development
Friday, March 10, 2017	Full Day	Teacher Workshops/Professional Development

*Tentative Last Day of School June 23, 2017