

Matawan-Aberdeen Middle School

Home of the Huskies



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Principal

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Dear Parents and Guardians:

Certainly we would all agree that one factor leading to school success is providing a safe and orderly environment for student learning.

We are entering our first year of implementation of the Matawan-Aberdeen Middle School Code of Student Conduct. This document will assist us tremendously in providing clear standards for behavior and fair consequences should infractions occur. The Code of Conduct will be reviewed and updated annually based on feedback from principals, administration, staff, and the community.

The Matawan-Aberdeen Regional School District Board of Education, in accordance with state law, adopted this code on September 26, 2016, and we have made it available for you. Please read the materials and have discussions with your child as you see fit. We, in turn, will emphasize these guidelines each year as school begins and throughout the year as needed.

Consistent with state law, please understand that school officials may impose consequences on a student for conduct away from school grounds or misuse of social media, including on a school bus or at a school-sponsored function.

Again, our mutual goal is to make certain our schools and our children have the best climate and atmosphere for learning and growing. Thank you for your continued support.

Sincerely,

A handwritten signature in black ink that reads "Aaron Eyer".

Aaron S. Eyer
Principal

MATAWAN--ABERDEEN MIDDLE SCHOOL CODE OF CONDUCT

Violation	1st Offense	2nd Offense	3rd Offense
AEP: Refusal to complete assigned work and/or to remain quiet	Call Leadership Team for Intervention		
Assault 18A:37-2 Physical Attack on another student or a staff member	OSS 2 day minimum Police notified the day the incident occurs. Administration notifies parent/guardian, counselor and case manager if applicable. Student must be accompanied by parent/guardian for re-entry meeting. Possible “fit to return” evaluation.	OSS 4 day minimum Police notified the day the incident occurs. Administration notifies parent/ guardian, counselor and case manager if applicable. Student must be accompanied by parent/guardian for re-entry meeting. Possible “fit to return” evaluation.	OSS 9 day minimum. Police notified the day the incident occurs. BOE Hearing. Administration notifies parent/guardian, counselor and case manager if applicable. Student must be accompanied by parent/guardian for re-entry meeting. Possible “fit to return” evaluation.
Cafeteria Violation to include, but not limited to, -tampering with another’s food -throwing food or other items -running around/horseplay	1-3 days lunch at an alternate table at the discretion of the teacher on duty.	Referral resulting in an after-school detention.	Referral resulting in AEP.
Cheating/Plagiarism	Teacher notifies parent/guardian, counselor and case manager if applicable. Teacher records in Realtime Notes. Student is given alternate assignment. *Credit	Teacher notifies parent/guardian, counselor and case manager if applicable. Teacher records in Realtime Notes. Referral resulting in 1 day after-school detention. Student is	Teacher notifies parent/guardian, counselor and case manager if applicable. Teacher records in Realtime Notes. Referral resulting in AEP. Student is given

	given at teacher's discretion.	given alternate assignment. *Credit given at teacher's discretion.	alternate assignment. *Credit given at teacher's discretion.
Cutting Class Hanging out in bathrooms during class, lunch, electives	Referral resulting in 1 day after-school detention to make-up missed assignments.	Referral resulting in 2-3 days after-school detention to make-up missed assignments.	Referral resulting in AEP to make-up missed assignments.
Dangerous Behavior 18A:37-2 to include, but not limited to, -chasing peers in hallways -running at excessive speeds --pushing, shoving, tripping, kicking, slapping, pinching or hitting peers	Referral resulting in 1-day after-school detention. 1st offense could result in more severe consequences.	Referral resulting in 1--3 days after-school detention or AEP. 2nd offense could result in more severe consequences.	Referral resulting in AEP or OSS. Parent meeting with administration and /or the case manager. 3rd offense could result in more severe consequences.
Failure to Report for after-school detention	Administration contacts parent/guardian, counselor and case manager when applicable. Incident is recorded in Realtime notes by the secretary. Detention becomes two days. Administration follows up with reporting teacher.	Administration contacts parent/guardian, counselor and case manager when applicable. Incident is recorded in Realtime notes by the secretary. Detention becomes assignment to AEP. Administration follows up with reporting teacher.	Administration contacts parent/guardian, counselor and case manager when applicable. Incident is recorded in Realtime notes by the secretary. Detention becomes assignment to AEP or OSS. Administration follows up with reporting teacher.
Disruptive Behavior/ Misconduct to include, but not limited to, --loud verbal outbursts in class/hallways ---failure to comply with teacher requests or classroom procedures	1 Day after-school detention.	2 Days after-school detention.	AEP or multiple days after-school detention. Student must be accompanied by parent/guardian for re-entry meeting.

<p>Dress Code to include, but not limited to, -short skirts/shorts -exposed shoulders -exposed midriff -sheer/low cut blouses or shirts -clothing with offensive sayings, pictures or symbols -clothing with reference to drugs or weapons -hats or bandanas -visible boxer shorts, briefs or thongs -inappropriate footwear such as slides, flipflops and backless sandals</p>	<p>Student is given the chance to rectify the situation. Student is offered optional clothing from the nurse or P.E. to wear for the remainder of the day or until clothing is brought from home.</p>	<p>Student is given the chance to rectify the situation. Student is offered optional clothing from the nurse or P.E. to wear for the remainder of the day or until clothing is brought from home. 1 Day after-school detention.</p>	<p>Student is given the chance to rectify the situation. Student is offered optional clothing from the nurse or P.E. to wear for the remainder of the day or until clothing is brought from home. 1 Day after-school detention.</p>
<p>Electronic Devices to include, but not limited to, -using phone to text, take pictures or videos, or make calls -visibly displaying or wearing of headphones or earbuds -using phone, i-pod or any other device other than during classroom instruction</p>	<p>Student warning and a chance to put the device away. If the student refuses or is later seen with the device, it will be confiscated for student to pick up in the main office at the end of the day. Incident documented by administration.</p>	<p>Device confiscated. Parent/guardian must pick up device as per BOE policy. Incident documented by administration.</p>	<p>Device confiscated. 1 Day AEP. Parent may pick up device at end of the school year. Incident documented by administration.</p>
<p>Fighting</p>	<p>1-3 Days OSS per BOE policy. Student must be accompanied by parent/guardian for re-entry meeting.</p>	<p>3-5 Days OSS per BOE policy. Student must be accompanied by parent/guardian for re-entry meeting.</p>	<p>up to 9 Days OSS per BOE policy. Student must be accompanied by parent/guardian for re-entry meeting. Possible "fit to return" evaluation.</p>
<p>Hallway Pass Violation to include, but not limited to,</p>	<p>Lunch detention.</p>	<p>1 Day after-school detention.</p>	<p>2 Days after-school detention.</p>

-roaming without a pass -being present in an area of the building other than what is on the pass -distracting other classes when out on a pass			
ID Violation failure to show ID upon request in an emergency situation	Teacher submits student name for lunch detention.	Teacher submits student name for 2 lunch detentions.	1 Day after-school detention.
Lates to Class including subject area classes, gym, lunch and electives	for 1st and 2nd offenses: late recorded in Realtime attendance.	for 3rd offense: late recorded in Realtime attendance. Teacher notifies parent/guardian and documents in Realtime Notes.	for 4th offense: late recorded in Realtime attendance. Referral resulting in 1 Day after-school detention.
Profanity/ Vulgarity/ Obscenity a. toward peer(s) b. toward any adult including guest teachers, bus drivers, cafeteria workers, custodians, teachers, administrators, etc.	Verbal warning. AEP Parent/guardian notified.	Teacher submits student name for lunch detention. May include after-school detentions, AEP or OSS.	Referral resulting in after-school detention(s). May include after-school detentions, AEP or OSS and possible " fit to return " evaluation.
Sexual Harassment/ Cyberbullying/ Bias	Document incident on referral. Complete report on HIBster. Notify school HIB counselor, case manager if necessary, and counselor for consequence according to BOE policy. Police may be notified. HIB counselor/administration to follow up with reporting teacher.		
Theft 18A:37-2	Parent/guardian and Police notified.	Principal's Hearing.	Board of Education Hearing.
Verbal or Written Threat a. toward peer b. toward staff	Parent/guardian and Police notified. Parent/guardian and Police notified per	Parent/guardian and Police notified. Parent/guardian and Police notified per BOE policy. Possible " fit to return " evaluation.	

	BOE policy.		
Unauthorized leaving of classroom, lunchroom, gym, etc.	Referral resulting in 1 Day after-school detention	Referral resulting in 2 Days after-school detention.	Referral resulting in 1 Day AEP.
Vandalism 18A:37-2 to include, but not limited to, -writing on desks, walls, bathroom stalls -intentional destruction of school furniture, books and technology	Parent/guardian notified. Referral resulting in after-school detention. Restitution. Police may be notified.	Parent/guardian notified. Referral resulting in AEP. Restitution. Police may be notified.	Parent/guardian notified. Referral resulting in 1 - 3 Days OSS. Restitution. Police may be notified.

Board Approved on September 26, 2016